



The Commonwealth of Massachusetts
Center for Health Information and Analysis

**The Massachusetts
All-Payer Claims Database**

**Member Eligibility File
Submission Guide**

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Deval L. Patrick, Governor
Commonwealth of Massachusetts

Aron Boros, Executive Director
Center for Health Information and Analysis

Marilyn Kramer, Deputy Executive Director
Center for Health Information and Analysis

Revision History

Date	Version	Description	Author
12/1/2012	3.0	Administrative Bulletin 12-01; issued 11/8/2012	M. Prettenhofer
1/4/2013	3.1	New Data Elements section: added ME045 (MA Exchange Flag); ME055 (Business Type Code); ME072 (Family Size); ME078 (Employer Zip)	H. Hines
5/31/2013	3.1	<ul style="list-style-type: none">• Updated 'Non-Massachusetts Resident' section• Updated HD009• Elements ME119 changed to Filler• Revised ME045, ME120, ME121, ME124-ME132• ME121 (Metal Level): Added option (5) Catastrophic• ME134 (APCD Id Code): Added option (6) ICO – Integrated Care Organization	H. Hines
5/31/13	3.1	<ul style="list-style-type: none">• Updated reference wording ME035 – ME039	K. Hines

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Introduction

Access to timely, accurate, and relevant data is essential to improving quality, mitigating costs, and promoting transparency and efficiency in the health care delivery system. A valuable source of data can be found in health care claims, but it is currently collected by a variety of government entities in various formats and levels of completeness. Using its broad authority to collect health care data ("without limitation") under M.G.L. c. 118G, § 6 and 6A, the Center for Health Information and Analysis (CHIA) has adopted regulations to create a comprehensive all payer claims database (APCD) with medical, pharmacy, and dental claims, as well as provider, product, and member eligibility information derived from fully-insured, self-insured, Medicare, Medicaid and Supplemental Policy data. CHIA is a clearinghouse for comprehensive quality and cost information to ensure consumers, employers, insurers, and government have the data necessary to make prudent health care purchasing decisions.

To facilitate communication and collaboration, CHIA maintains a dedicated MA APCD website (www.mass.gov/chia/apcd) with resources that currently include the submission and release regulations, Administrative Bulletins, the technical submission guide with examples, and support documentation. These resources will be periodically updated with materials and the CHIA staff will continue to work with all affected submitters to ensure full compliance with the regulation.

While CHIA is committed to establishing and maintaining an APCD that promotes transparency, improves health care quality, and mitigates health care costs, we welcome your ongoing suggestions for revising reporting requirements that facilitate our shared goal of administrative simplification. If you have any questions regarding the regulations or technical specifications, we encourage you to utilize the online resources and reach out to our staff for any further questions.

Thank you for your partnership with CHIA on the all payer claims database.

114.5 CMR 21.00 – Health Care Claims

114.5 CMR 21.00 governs the reporting requirements for Health Care Payers and TPAs to submit data and information to CHIA in accordance with M.G.L. c. 118G, § 6. The regulation establishes the data submission requirements for health care payers and TPAs to submit information concerning the costs and utilization of health care in Massachusetts. CHIA will collect data essential for the continued monitoring of health care cost trends, minimize the duplication of data submissions by payers to state entities, and promote administrative simplification among state entities in Massachusetts.

Health care data and information submitted by Health Care Payers and TPAs to CHIA is not a public record. No public disclosure of any health plan information or data shall be made unless specifically authorized under 114.5 CMR 21.00 or 114.5 CMR 22.00.

Acronyms Frequently Used

APCD – All-Payer Claims Database

CHIA – Center for Health Information and Analysis

CSO – Computer Services Organization

DBA – Delegated Benefit Administrator

DBM – Dental Benefit Manager

DOI – Division of Insurance

GIC – Group Insurance Commission

ID – Identification; Identifier

MA APCD – Massachusetts' All-Payer Claims Database

PBM – Pharmacy Benefit Manager

QA – Quality Assurance

RA – Risk Adjustment; Risk Adjuster

TME / RP – Total Medical Expense / Relative Pricing

TPA – Third Party Administrator

The File Types:

DC – Dental Claims

MC – Medical Claims

ME – Member Eligibility

PC – Pharmacy Claims

PR – Product File

PV – Provider File

BP – Benefit Plan Control Total File

The APCD Monthly Member Eligibility File

As part of the MA APCD filings, all submitters will be required to submit an ME file. The Center for Health Information and Analysis (CHIA) recognizes that any change to this file type creates a programming burden. Under the auspice of Administrative Simplification, it was determined prudent to add elements to this file type so that current supplemental files and/or reports can be eliminated and create a single-source collection point.

Every month an ME File is required. It should contain a rolling 24 month period of all eligibilities, benefits, attributes and dates of enrollment/disenrollment. This information provides the MA APCD with the necessary information to link claims to their corresponding eligibility segments.

The ME Detail Records are defined as one record per member, per begin / end period for a given Product (another filing type of the MA APCD). Multiple records for “Member + Product” may exist and begin and end eligibility dates can overlap when there is a shift in Product assignment, a carve-out benefit is being reported, or PCP assignment is adjusted multiple time per month. Attribute changes such as PCP selections should be reported to capture necessary information for claim QA and clinical management of the member.

The new elements that have been added for Total Medical Expense (TME), Division of Insurance (DOI), and Risk Adjustment Reporting are detailed below in Types of Data Collected in Member Eligibility File. Please review both the elements and rationale to understand the reporting requirements.

Below are additional details and clarifications:

Specification Question	Clarification	Rationale
What is the frequency of submission?	Monthly, but representing persons over a rolling 24 month period with open and or closed segments of eligibility.	CHIA requires monthly Eligibility files to capture the attributes necessary for matching to the various Claims Files coming in on the same schedule.
What is the format of the file?	Each submission must start with a Header Record and end with a Trailer Record to define the contents of the data within the submission. Each Detail Record must contain elements in an asterisk delimited format.	The Header and Trailer Records help to determine period-specific editing and create an intake control for quality. The asterisk is an inherited symbol from previous filings that submitters had already coded their systems to compile for previous version of the MA APCD.

Specification Question	Clarification	Rationale
What does each row in a file represent?	Each row, or Detail Record, contains the information of a unique Eligibility + Product that a carrier or Third-Party maintains to process Member claims.	CHIA recognizes that information at this detailed level is necessary for aggregation and reporting utilization and aids with maintaining Master Member IDs to insure privacy of data.
There appear to be similar fields on eligibility that are also collected on the claims file. Can you clarify?	Many of the elements in the files use similar semantics and a few are exact duplicates. CHIA is concerned with the details presented in the ME File regardless of the information presented on the Claims Files.	CHIA is required to standardize and analyze information on Members and the variations of Eligibility. The like elements on the Claim Records mirror what is typically billed by providers and aids with QA work when analyzing covered services, in- vs. out-of-network and/or Third Party Administrator attributes.
Member's date of death is not specifically tracked by the business. Why is this being collected on this file?	The intent of this was to aid with ending a Member's Eligibility regardless of place of expiration.	CHIA realizes that different submitters deal with this information in different ways. Report on the ME File when known, understanding that Medical Claims Files can also report Member's Date of Death. This information will be used in Master Member ID attribution activity.

Specification Question	Clarification	Rationale
<p>There are a number of elements in the file layout that do not apply to us. Is there some mechanism to bypass the reporting of these?</p>	<p>The individual elements all have a threshold setting that will aid submitters in meeting the reporting requirements.</p>	<p>CHIA realizes that the current format does not fit all submitters. The variance process allows for submitters to address any inability to meet threshold requirements. It is also important to note if your submitter type or OrgID assignment is required to submit the element of concern.</p>
<p>What might cause a member to have more than one eligibility record per month?</p>	<p>A member can or will have more than one eligibility when they are enrolled in more than one product, or have a break in eligibility, or multiple, active PCP assignments within a reporting period.</p>	<p>Accurate enrollment data is needed to calculate member months by product and by provider. Additionally, the attributes of these memberships drive much of the QA that is performed on the Claim Lines that are received for these ME Detail Records.</p>
<p>If claims are processed by a third-party administrator, who is responsible for submitting the data and how should the data be submitted?</p>	<p>In instances where more than one entity administers a health plan, the health care carrier and third-party administrators are responsible for submitting data according to the specifications and format defined in the Submission Guides.</p>	<p>CHIA's objective is to create a comprehensive APCD that must include data from all health care Carriers, Pharmacy Benefit Managers, and/or Third-Party Administrators.</p>

Specification Question	Clarification	Rationale
<p>My company is not a Risk Holder so many elements don't apply. How should this be dealt with; via the Variance Request?</p>	<p>When a submission is coming from a non-Risk Holder (TPA, Claims Processor, PBM, DBM, etc.) several elements may not be available to report. By identifying the type of business in ME134 – APCD ID Code, the MA APCD will be able to relax some of the intake edits based upon the business.</p>	<p>CHIA is required to differentiate varying lines of business to satisfy many report requests. The ability to parse eligibility data into standard categories will remove the burden of requesting supplemental files from submitters to identify the various types.</p>

Types of Data collected in Member's Eligibility File

Subscriber / Member Information

Both subscriber and member information is collected in the file. Although the focus is primarily on the member to maintain Master Member IDs and link to claims when submitted, information regarding the subscriber is necessary as well. The MA APCD is now collecting elements directly related to the Subscriber (who may be the Member as well) and the policy they have through an employer, the premium paid, benefit levels and industry codes.

Non-Massachusetts Resident

Under Administrative Bulletin 13-02, the Center is reinstating the requirement that payers submitting claims and encounter data on behalf of an employer group submit claims and encounter data for employees who reside outside of Massachusetts.

CHIA requires data submission for employees that are based in Massachusetts whether the employer is based in MA or the employer has a site in Massachusetts that employs individuals. This requirement is for all payers that are licensed by the MA Division of Insurance, are involved in the MA Health Connector's Risk Adjustment Program, or are required by contract with the Group Insurance Commission to submit paid claims and encounter data for all Massachusetts residents, and all members of a Massachusetts employer group including those who reside outside of Massachusetts.

Demographics

CHIA collects birth date and gender information on each Subscriber and Member in order to meet reporting and analysis requirements of the MA APCD. This information is also useful with matching algorithms and quality measures for claims.

Coverage Indicators

CHIA continues to collect coverage indicator flags to determine if a member has medical, dental, pharmacy, behavioral health, vision and / or lab coverage. These elements may be compared against the Product file and will be helpful in understanding benefit design.

Provider Identifiers

CHIA has made a conscious decision to collect numerous identifiers that may be associated with a provider. The data submitted in these provider based elements will be used by CHIA when analyzing data across carriers.

Dates

CHIA is collecting two sets of start and end dates. ME041 and ME042 are the dates associated with the member's enrollment with a specific product. ME041 captures the date the member enrolled in the product and ME042 captures the end date or is Null if they are still enrolled. ME047 and ME048 are the dates a member is enrolled with a specific PCP. For plans or products without PCPs, these fields will not be evaluated.

New Data Elements

Under Administrative Simplification, CHIA has worked with Division of Insurance, The Connector, Group Insurance Commission and our own internal departments to identify new elements to be added to the MA APCD Dataset to satisfy that goal. Below is a list of those elements, the submitter type expected to report them, the reason and the data expected within the element.

HD009 – APCD Version #; all submitters, required for setting intake edits

This new Header element requires the version number of the MA APCD Specifications that a submitter is using to compile their ME File. Current version is 3.0, prior version is 2.1

ME045 – Purchased through Massachusetts Exchange Flag; all submitters, to aid with Risk Assessment

This element indicates if this eligibility was purchased through the Massachusetts Health Exchange. This information is required for Risk Assessment.

ME055 – Business Type Code; all submitters

This element requires a code indicating the line of business of the Submitter. Examples: 1 = Risk Holder for this line of eligibility; 2 = Third Party Administrator.

ME072 – Family Size; all submitters, to aid with Risk Assessment and reporting analyses

This element reports the number of individuals covered under the policy/contract of the subscriber. This is required for Risk Assessment and Division of Insurance reporting.

ME078 – Employer Zip; all submitters, to aid with reporting analyses

This element reports the Zip Code of the Employer of the subscriber/member. This is required for Division of Insurance reporting.

ME120 – Actuarial Value; all RACP entities, to aid with Risk Adjustment

This element reports the Actuarial Value for the member for the time period indicated by Enrollment Start and End dates. The value must be reported in 0.0000 Format. This will be utilized in Risk Assessment calculations.

ME121 – Metal Level; *all RACP entities, to aid with Risk Adjustment*

This element utilizes a new MA APCD pre-defined lookup table with the values for Bronze, Silver, Gold, Platinum, Catastrophic and Unknown/Not Applicable. It is to aid with Risk Adjustment calculations by assigning the level of benefit. Non-Risk Holders may report a Metal Level or Unknown/Not Applicable here.

ME122 – Coinsurance Maximum %; *all Risk holding entities, to aid with Risk Adjustment*

This element utilizes a new MA APCD pre-defined lookup table with the values to report maximum coinsurance that a member would pay in a given line of eligibility. The values report a range of 10, 20, 30, 40, 50, 75, 80, 90% and Unknown. Non-Risk Holders may report a Coinsurance Maximum or Unknown here.

ME123 – Monthly Premium; *all Risk holding entities, to aid with DOI Reporting and Risk Adjustment*

This element is to report the monthly premium the **subscriber** is responsible for towards their family eligibilities or sole eligibility. Reporting 0 (zero) here indicates that the subscriber has no financial responsibility towards the premium. Non-Risk Holders may report a value here or 0 (zero).

Report the total medical premium for the Subscriber. **Repeat the subscriber's premium on the member's record.**

ME124 – Attributed PCP; *all Total Medical Expense/Relative Pricing Reporters, required of TME reporting.*

Attributed PCP is required when the Submitter is identified as a TME/RP Submitter. This field must be included in December filings, attributing the member's PCP for the **prior** year. For example, the December 2013 file will contain the Attributed PCP for 2012. This ID must link to a Provider record's element PV002. The contents should be the submitter-assigned unique Provider number for the PCP attributed by the submitter to the member for the prior year.

ME125 – TME Org Id – Physicians Group of PCP; *all Total Medical Expense/Relative Pricing Reporters, required of TME reporting*

Report the TME Provider OrgID for the Local Practice Physician Group of the Member's PCP, and not the place of service for the claim.

ME126 – Risk Adjustment Covered Plan (RACP); *All submitters, to aid in Risk Adjustment analysis*

This flag indicates whether a member is enrolled in a Risk Adjustment Covered Plan; it is required of all submitters and is used as a flag to switch on a set of related edits based on RACP requirements. This element aids in Risk Adjustment analysis and calculations.

ME127 – Billable Member; Required for Risk Adjustment Covered Plan (RACP) member eligibility lines

This flag indicates whether the member is a Billable Family Member. This is a concept introduced by the ACA's rating rules. A billable member is a member that an issuer counted toward the premium rate for a family.

ME128 – Benefit Plan Contract ID; Required for Risk Adjustment Covered Plan (RACP) member eligibility lines

The Benefit Plan Contract ID is the unique ID associated with a Benefit Plan which is defined as a health insurance contract between an issuer and a subscriber that covers a set of health care services and the financial terms of such coverage - including cost sharing and limitations of amounts of services. This ID will link to BP0001 in the Benefit Plan Control Total File.

ME129 and ME130 – Member Benefit Plan Contract Enrollment Start Date and End Date; Required for Risk Adjustment Covered Plan (RACP) member eligibility lines

Indicates the date the member was enrolled in the Benefit Plan and, if applicable, the date the member was disenrolled from the Benefit Plan.

ME131 - TME Global Budget/Payment Indicator; all Total Medical Expense/Relative Pricing Reporters, required of TME reporting.

This element reports whether the member's contract was assigned under a global budget/payment contract. It is required for assigned submitters. EXAMPLE: 1 = Yes, the member's contract was assigned under a global/budget/payment contract.

ME132 – Total Monthly Premium; all Risk holding entities, to aid with Cost Trends Analysis Reporting.

This element reports the Employer's plus the Subscriber's total contribution to the monthly premium.

ME133 – GIC ID; all GIC Contracted Carriers, to aid with GIC reporting requirements

This element is to report the GIC assigned identifier from each member. The presence of this identifier is dependent upon the value reported in ME134 and sets the requirement for reporting data in ME067 through ME070. Non-GIC reporters SHOULD NOT report a value here as this will invoke other data elements that may not be applicable to a line of business.

ME134 – APCD ID Code; *all APCD submitters, to aid with data requirements and edits*

The element utilizes a new MA APCD pre-defined lookup table with the values for identifying a line of eligibility being categorized as a Fully Insured Group Enrollee, Self-Insured Group Enrollee, GIC Group Enrollee, MassHealth MCO Enrollee, Supplement Policy Enrollee, Integrated Care Organization or Unknown. The value selected here will invoke various edits that apply to that enrollee category in tandem with the CHIA assigned OrgID. Please note selecting an incorrect category will invoke edits on elements not typically populated by submitter type and may create a Failed File for not meeting base thresholds. Additionally, OrgIDs that submit Unknown 100% of the time but have been identified as one of the other values will inadvertently Fail their file.

Total Medical Expenses (TME) Reporting

ME124, ME125 and ME131 pertain to **Total Medical Expense (TME)** reporting, and are required of those submitters that are currently responsible to report TME Data to CHIA. Please review each of these elements to understand the requirements and conditions applied. Non-TME reporters may report information in these elements, but must follow the submission guidelines for content and quality.

To identify if your organization is a TME / RP reporter and required to submit the additional data element, please review the list of TME Filing OrgIDs on the TME / RP websites: <http://www.mass.gov/chia/researcher/hcf-data-resources/payer-data-reporting/total-medical-expenses-filing-information.html>.

Guidance Regarding Reporting RACP for State-Subsidized Coverage for 2013 Benefit Plans

Starting January 1 2014, in accordance with the Affordable Care Act, subsidized coverage programs in Massachusetts will be structured very differently to those provided today. Many of those currently covered under the Commonwealth Care program and Medical Security program will move into the merged market plans (many of which will be RACPs). To support quarterly reporting to carrier, we are asking that carriers manually populate a few data elements for the Commonwealth Care Program and Medical Security Program for the period between the effective date of this notice and January 1, 2014.

This will allow the Health Connector to identify members currently on subsidized insurance and their corresponding plan AV. It will help ensure a smooth operation in quarterly risk adjustment reports to carriers, which will be based on rolling 12-month data starting in April, 2014. Below we provide specific instructions for coding both the Benefit Plan Contract ID and AV for the Commonwealth Care and Medical Security Program members.

Please use the values in Table 1 below to report Benefit Contract Plan ID for Commonwealth Care and Medical Security Program members (ME128 and BP001) and AV (ME120 and BP003) for these same members.

Table 1: Benefit Plan Contract ID and corresponding Actuarial Value for Commonwealth Care and Medical Security coverage programs

Commonwealth Care

Benefit Plan Contract Type	FPL (%)	Commonwealth Care Benefit Plan Contract ID	Actuarial Value (using the Federal AV Calculator)
Non-AWSS Plan Type 1	0% - 100%	CN100	0.9962
Non-AWSS Plan Type 2a	100.1% - 150%	CN210	0.9503
Non-AWSS Plan Type 2b	150.1% - 200%	CN220	0.9503
Non-AWSS Plan Type 3a	200.1% - 250%	CN310	0.9253
Non-AWSS Plan Type 3b	250.1% - 300%	CN320	0.9253
AWSS Plan Type 1	0% - 100%	CA100	0.9962
AWSS Plan Type 2a	100.1% - 150%	CA210	0.9503
AWSS Plan Type 2b	150.1% - 200%	CA220	0.9503
AWSS Plan Type 3a	200.1% - 250%	CA310	0.9253
AWSS Plan Type 3b	250.1% - 300%	CA320	0.9253

Medical Security Plan (MSP)

Benefit Plan Contract Type	FPL (%)	Medical Security Plan Benefit Plan Contract ID	Actuarial Value (using the Federal AV Calculator)
Non-AWSS Plan Type 1	0% - 100%	MN100	0.9962
Non-AWSS Plan Type 2a	100.1% - 150%	MN210	0.9503
Non-AWSS Plan Type 2b	150.1% - 200%	MN220	0.9503
Non-AWSS Plan Type 3a	200.1% - 250%	MN310	0.9253
Non-AWSS Plan Type 3b	250.1% - 300%	MN320	0.9253
AWSS Plan Type 1	0% - 100%	MA100	0.9962
AWSS Plan Type 2a	100.1% - 150%	MA210	0.9503
AWSS Plan Type 2b	150.1% - 200%	MA220	0.9503
AWSS Plan Type 3a	200.1% - 250%	MA310	0.9253
AWSS Plan Type 3b	250.1% - 300%	MA320	0.9253

Please note: AWSS indicates Aliens with Special Status; Non-AWSS indicates Non-Aliens with Special Status. Members are identified by the above groupings on the monthly 820 file submissions.

Additional Information

For additional information regarding the Massachusetts Alternative Risk Adjustment Program, please refer to the Massachusetts Notice of Benefit and Payment Parameters for the 2014 Benefit Year on the Health Connector’s website:

<https://www.mahealthconnector.org/portal/binary/com.epicentric.contentmanagement.servlet.ContentDeliveryServlet/Health%2520Care%2520Reform/Overview/Risk%2520Adjustment/MANoticeofBenefitPaymentParameters.pdf>

CHIA is committed to working with all submitters and their technical teams to ensure compliance with applicable laws and regulations. CHIA will continue to provide support through technical assistance calls and resources available on the CHIA website, www.mass.gov/chia

File Guideline and Layout

Legend

1. File: Identifies the file per element as well as the Header and Trailer Records that repeat on all MA APCD File Types. Headers and Trailers are Mandatory as a whole, with just a few elements allowing situational reporting.
2. Col: Identifies the column the data resides in when reported
3. Elmt: This is the number of the element in regards to the file type
4. Data Element Name: Provides identification of basic data required
5. Date Modified: Identifies the last date that an element was adjusted
6. Type: Defines the data as Decimal, Integer, Numeric or Text. Additional information provided for identification, e.g., Date Period – Integer
7. Type Description: Used to group like-items together for quick identification
8. Format / Length: Defines both the reporting length and element min/max requirements. See below:
 - a. char[n] – this is a fixed length element of [n] characters, cannot report below or above [n]. This can be any type of data, but is governed by the type listed for the element, Text vs. Numeric.
 - b. varchar[n] – this is a variable length field of max [n] characters, cannot report above [n]. This can be any type of data, but is governed by the type listed for the element, Text vs. Numeric.
 - c. int[n] – this is a fixed type and length element of [n] for numeric reporting only. This cannot be anything but numeric with no decimal points or leading zeros.

The plus/minus symbol (±) in front on any of the Formats above indicate that a negative can be submitted in the element under specific conditions. **Example:** When the Claim Line Type (MC138) = V (void) or B (backout) then certain claim values can be negative.

9. Description: Short description that defines the data expected in the element
10. Element Submission Guideline: Provides detailed information regarding the data required as well as constraints, exceptions and examples.
11. Condition: Provides the condition for reporting the given data
12. %: Provides the base percentage that the MA APCD is expecting in volume of data in regards to condition requirements.
13. Cat: Provides the category or tiering of elements and reporting margins where applicable. ‘A’ level fields must meet their APCD threshold percentage in order for a file to pass. The other categories (B, C, Z) are also monitored but will not cause a file to fail. Header and Trailer

Mandatory element errors will cause a file to drop. Where elements have a conditional requirement, percentages are applied to the number of records that meet the condition.

HM = Mandatory Header element; HS = Situational Header element; HO = Optional Header element; A0 = Data is required to be valid per Conditions and must meet threshold percent with 0% variation; A1 = Data is required to be valid per Conditions and must meet threshold percent with no more than 1% variation; A2 = Data is required to be valid per Conditions and must meet threshold percent with no more than 2% variation; B and C = Data is requested and errors are reported, but will not cause a file to fail; Z = Data is not required; TM = Mandatory Trailer element; TS = Situational Trailer element; TO = Optional Trailer element.

Elements that are highlighted indicate that a MA APCD lookup table is present and contains valid values expected in the element. In very few cases, there is a combination of a MA APCD lookup table and an External Code Source or Carrier Defined Table, these maintain the highlight.

It is important to note that Type, Format/Length, Condition, Threshold and Category are considered as a suite of requirements that the intake edits are built around to ensure compliance, continuity and quality. This ensures that the data can be standardized at other levels for greater understanding of healthcare utilization.

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
HD-ME	1	HD 001	Record Type	11/8/12	Text	ID Record	char[2]	Header Record Identifier	Report HD here. Indicates the beginning of the Header Elements of the file	Mandatory	100%	HM
HD-ME	2	HD 002	Submitter	11/8/12	Integer	ID OrgID	varchar[6]	Header Submitter / Carrier ID defined by CHIA	Report CHIA defined, unique Submitter ID here. TR002 must match the Submitter ID reported here. This ID is linked to other elements in the file for quality control	Mandatory	100%	HM
HD-ME	3	HD 003	National Plan ID	11/8/12	Integer	ID Nat'l PlanID	int[10]	Header CMS National Plan Identification Number (PlanID)	Do not report any value here until National PlanID is fully implemented. This is a unique identifier as outlined by Centers for Medicare and Medicaid Services (CMS) for Plans or Sub plans	Situational	0%	HS
HD-ME	4	HD 004	Type of File	11/8/12	Text	ID File	char[2]	Defines the file type and data expected.	Report ME here. Indicates that the data within this file is expected to be ELIGIBILITY-based. This must match the File Type reported in TR004	Mandatory	100%	HM
HD-ME	5	HD 005	Period Beginning Date	11/8/12	Date Period - Integer	Century Year Month - CCYYMM	int[6]	Header Period Start Date	Report the Year and Month of the reported submission period in CCYYMM format. This date period must be repeated in HD006, TR005 and TR006. This same date must be selected in the upload application for successful	Mandatory	100%	HM

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
									transfer.			
HD-ME	6	HD 006	Period Ending Date	11/8/12	Date Period - Integer	Century Year Month - CCYYMM	int[6]	Header Period Ending Date	Report the Year and Month of the reporting submission period in CCYYMM format. This date period must match the date period reported in HD005 and be repeated in TR005 and TR006	Mandatory	100%	HM
HD-ME	7	HD 007	Record Count	11/8/12	Integer	Counter	varchar[10]	Header Record Count	Report the total number of records submitted within this file. Do not report leading zeros, space fill, decimals, or any special characters.	Mandatory	100%	HM
HD-ME	8	HD 008	Comments	11/8/12	Text	Free Text Field	varchar[80]	Header Carrier Comments	May be used to document the submission by assigning a filename, system source, compile identifier, etc.	Optional	0%	HO
HD-ME	9	HD 009	APCD Version Number	11/8/12	Decimal - Numeric	ID Version	char[3]	Submission Guide Version	Report the version number as presented on the APCD Member Eligibility File Submission Guide in 0.0 Format. Sets the intake control for editing elements. Version must be accurate else file will drop. EXAMPLE: 3.0 = Newest Version	Mandatory	100%	HM
								Code	Description			
								2.1	Prior Version; valid only for reporting periods prior to October 2013			
								3.0	Current Version; required for reporting periods as of October 2013			
ME	1	ME 001	Submitter	11/8/12	Integer	ID Submitter	varchar[6]	CHIA defined and maintained unique identifier	Report the Unique Submitter ID as defined by CHIA here. This must match the Submitter ID reported in HD002	All	100%	A0
ME	2	ME 002	National Plan ID	11/8/12	Integer	ID Nat'l PlanID	int[10]	CMS National Plan Identification Number (PlanID)	Do not report any value here until National PlanID is fully implemented. This is a unique identifier as outlined by Centers for Medicare and Medicaid Services (CMS) for Plans or Sub plans	All	0%	Z
ME	3	ME 003	Insurance Type Code/Prod	11/8/12	Lookup Table - Text	tlkpInsurance TypeCode	char[2]	Type / Product Identification	Report the code that defines the type of insurance under which this member's eligibility is maintained. EXAMPLE:	All	96%	A1

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
			uct					Code	HM = HMO			
								Code	Description			
								09	Self-pay			
								10	Central Certification			
								11	Other Non-Federal Programs			
								12	Preferred Provider Organization (PPO)			
								13	Point of Service (POS)			
								14	Exclusive Provider Organization (EPO)			
								15	Indemnity Insurance			
								16	Health Maintenance Organization (HMO) Medicare Advantage			
								17	Dental Maintenance Organization (DMO)			
								20	Medicare Advantage PPO			
								21	Medicare Advantage Private Fee for Service			
								AM	Automobile Medical			
								BL	Blue Cross / Blue Shield			
								CC	Commonwealth Care			
								CE	Commonwealth Choice			
								CH	CHAMPUS			
								CI	Commercial Insurance			
								DS	Disability			
								HM	Health Maintenance Organization			
								HN	HMO Medicare Risk/Medicare Part C			
								LI	Liability			
								LM	Liability Medical			
								MA	Medicare Part A			

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								MB	Medicare Part B			
								MC	Medicaid			
								MD	Medicare Part D			
								MO	Medicaid Managed Care Organization			
								MP	Medicare Primary			
								MS	Medicare Secondary Plan			
								OF	Other Federal Program (e.g. Black Lung)			
								QM	Qualified Medicare Beneficiary			
								SC	Senior Care Option			
								SP	Supplemental Policy			
								TF	HSN Trust Fund			
								TV	Title V			
								VA	Veterans Administration Plan			
								WC	Workers' Compensation			
								ZZ	Other			
ME	4	ME 004	Year	6/24/10	Date Period - Integer	Century Year - CCYY	int[4]	Eligibility year reported in this submission.	Report the year for which eligibility is reported in this submission in CCYY format. If reporting previous year's data, the year reported here will not match current year. Do not report a future year here.	All	100%	A0
ME	5	ME 005	Month	6/24/10	Date Period - Numeric	Month - MM	char[2]	Reporting Month of Eligibility	Report the month for which eligibility is reported in this submission in MM Format. Leading zero is required for reporting January through September files.	All	100%	A0
ME	6	ME 006	Insured Group or Policy Number	6/24/10	Text	ID Group	varchar[30]	Group / Policy Number	Report the number that defines the insured group or policy. Do not report the number that uniquely identifies the subscriber or member	All	99%	A2
ME	7	ME 007	Coverage Level Code	11/8/12	Lookup Table - Text	tlkpCoverage Level	char[3]	Benefit Coverage Level Code	Report the code that defines the dependent coverage	All	99%	A1

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								Code	Description			
								CHD	Children Only			
								DEP	Dependents Only			
								ECH	Employee and Children			
								ELF	Employee and Life Partner			
								EMP	Employee Only			
								ESP	Employee and Spouse			
								FAM	Family			
								IND	Individual			
								SPC	Spouse and Children			
								SPO	Spouse Only			
								UNK	Unknown			
ME	8	ME 008	Subscriber SSN	11/8/12	Numeri c	ID Tax	char[9]	Subscriber's Social Security Number	Report the Subscriber's SSN here; used to create Unique Member ID; will not be passed into analytic file. Do not use hyphen. If not available do not report any value here	All	85%	A0
ME	9	ME 009	Plan Specific Contract Number	11/8/12	Text	ID Contract	varchar[30]	Contract Number	Report the Plan assigned contract number. Do not include values in this element that will distinguish one member of the family from another. This should be the contract or certificate number for the subscriber and all of the dependents.	All	95%	A2
ME	10	ME 010	Member Suffix or Sequence Number	6/24/10	Text	ID Sequence	varchar[20]	Member's Contract Sequence Number	Report the unique number / identifier of the member within the contract	All	99%	B
ME	11	ME 011	Member SSN	11/8/12	Numeri c	ID Tax	char[9]	Member's Social Security Number	Report the member's social security number here; used to create validate Unique Member ID; will not be passed into analytic file. Do not use hyphen. If not available do not report any value here	All	68%	A2

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	12	ME 012	Individual Relationship Code	11/8/12	Lookup Table - Numeric	tlkpIndividual Relationship Code	varchar[2]	Member to Subscriber Relationship Code	Report the value that defines the Member's relationship to the Subscriber. EXAMPLE: 20 = Self / Employee	All	98%	A0
								Value	Description			
								1	Spouse			
								4	Grandfather or Grandmother			
								5	Grandson or Granddaughter			
								7	Nephew or Niece			
								10	Foster Child			
								12	Other Adult			
								15	Ward			
								17	Stepson or Stepdaughter			
								19	Child			
								20	Self / Employee			
								21	Unknown			
								22	Handicapped Dependent			
								23	Sponsored Dependent			
								24	Dependent of a Minor Dependent			
								29	Significant Other			
								32	Mother			
								33	Father			
								34	Other Adult			
								36	Emancipated Minor			
								39	Organ Donor			
								40	Cadaver Donor			
								41	Injured Plaintiff			
								43	Child Where Insured Has No Financial Responsibility			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								53	Life Partner			
								76	Dependent			
ME	13	ME 013	Member Gender	6/24/10	Lookup Table - Text	tlkpGender	char[1]	Member's Gender	Report member gender as reported on enrollment form in alpha format. Used to create Unique Member ID. EXAMPLE: F = Female	All	100%	A0
								Code	Description			
								F	Female			
								M	Male			
								O	Other			
								U	Unknown			
ME	14	ME 014	Member Date of Birth	6/24/10	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	Member's date of birth	Report the date the member was born in CCYYMMDD Format. Used to create Unique Member ID.	All	99%	A0
ME	15	ME 015	Member City Name	6/24/10	Text	Address City Member	varchar[30]	City name of the Member	Report the city name of member. Used to create Unique Member ID	All	99%	A0
ME	16	ME 016	Member State	11/8/12	External Code Source 2 - Text	Address State External Code Source 2 - States	char[2]	State / Province of the Member	Report the state of the patient as defined by the US Postal Service. Report Province when Country Code does not = USA	All	99%	A0
ME	17	ME 017	Member ZIP Code	11/8/12	External Code Source 2 - Text	Address Zip External Code Source 2 - Zip Codes	varchar[9]	Zip Code of the Member	Report the 5 or 9 digit Zip Code as defined by the United States Postal Service. When submitting the 9-digit Zip Code do not include hyphen.	All	99%	A0
ME	18	ME 018	Medical Coverage	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Medical Option	Report the value that defines the element. EXAMPLE: 1 = Yes there is Medical Coverage.	All	100%	A0
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								4	Other			
								5	Not Applicable			
ME	19	ME 019	Prescription Drug Coverage	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Pharmacy Option	Report the value that defines the element. EXAMPLE: 1 = Yes there is Prescription Coverage.	All	100%	A2
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	20	ME 020	Dental Coverage	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Dental Option	Report the value that defines the element. EXAMPLE: 1 = Yes there is Dental Coverage.	All	100%	A2
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	21	ME 021	Race 1	11/8/12	Lookup Table - Text	tlkpRace	varchar[6]	Member's self-disclosed Primary Race	Report the Member-identified primary race here. The code value "UNKNOW" (Unknown/not specified), should be used ONLY when Member answers unknown, or refuses to answer. Do not report any value here if data has not been collected. Report only collected data. EXAMPLE: R9 = Other Race	All	3%	B
								Code	Description			
								R1	American Indian/Alaska Native			
								R2	Asian			
								R3	Black/African American			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								R4	Native Hawaiian or other Pacific Islander			
								R5	White			
								R9	Other Race			
								UNKNOW	Unknown/not specified			
ME	22	ME 022	Race 2	11/8/12	Lookup Table - Text	tlkpRace	varchar[6]	Member's self-disclosed Secondary Race	Report the Member-identified secondary race here. The code value "UNKNOW" (Unknown/not specified), should be used ONLY when Member answers unknown, or refuses to answer. Do not report any value here if data has not been collected. Report only collected data. EXAMPLE: R9 = Other Race	All	2%	C
								Code	Description			
								R1	American Indian/Alaska Native			
								R2	Asian			
								R3	Black/African American			
								R4	Native Hawaiian or other Pacific Islander			
								R5	White			
								R9	Other Race			
								UNKNOW	Unknown/not specified			
ME	23	ME 023	Other Race	11/8/12	Text	Free Text Field	varchar[15]	Member's Other Race	Report the member's self-disclosed race when ME021 or ME022 is entered as R9 Other Race; if not applicable, do not report any value here	Required when ME021 or ME022 = R9	99%	C
ME	24	ME 024	Hispanic Indicator	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Hispanic Status	Report the value that defines the element. The code value "3" for unknown, should be used ONLY when member answers unknown, or refuses to answer. Do not report any value here if the data has not been collected. Report only collected data. EXAMPLE: 1 = Yes, Member has indicated Hispanic status.	All	3%	B
								Value	Description			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	25	ME 025	Ethnicity 1	11/8/12	Lookup Table - OR - External Code Source 17 - Text	External Code Source 17 - Ethnicity	char[6]	Member's Primary Ethnicity	Report the Member-identified primary ethnicity from either the External Code Source or here, whichever provides the best detail as obtained from the Member / Subscriber. The value "UNKNOW" should be used ONLY when the Member answers unknown, or refuses to answer. Do not report any value here if data has not been collected. Report only collected data.	All	3%	B
								Code	Description			
								AMERCN	American			
								BRAZIL	Brazilian			
								CVERDN	Cape Verdean			
								CARIBI	Caribbean Island (see CDC Code 2075-0)			
								PORTUG	Portuguese			
								RUSSIA	Russian			
								EASTEU	Eastern European			
								OTHER	Other Ethnicity			
								UNKNOW	Unknown / not specified			
ME	26	ME 026	Ethnicity 2	11/8/12	Lookup Table - OR - External Code Source 17 - Text	External Code Source 17 - Ethnicity	char[6]	Member's Secondary Ethnicity	Report the Member-identified secondary ethnicity from either the External Code Source or here, whichever provides the best detail as obtained from the Member / Subscriber. The value "UNKNOW" should be used ONLY when the Member answers unknown, or refuses to answer. Do not report any value here if data has not been collected. Report	All	2%	C

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
									only collected data.			
								Code	Description			
								AMERCN	American			
								BRAZIL	Brazilian			
								CVERDN	Cape Verdean			
								CARIBI	Caribbean Island (see CDC Code 2075-0)			
								PORTUG	Portuguese			
								RUSSIA	Russian			
								EASTEU	Eastern European			
								OTHER	Other Ethnicity			
								UNKNOW	Unknown / not specified			
ME	27	ME 027	Other Ethnicity	6/24/10	Text	Free Text Field	varchar[20]	Member's Other Ethnicity	Report the member's self-disclosed ethnicity when ME025 or ME026 is entered as OTHER; if not applicable, do not report any value here	Required when ME025 or MC026 = OTHER	99%	C
ME	28	ME 028	Primary Insurance Indicator	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Primary Insurance Coverage	Report the value that defines the element. EXAMPLE: 1 = Yes, Insurance is Primary (Products, Plans or Benefits that only cover Copays, Coinsurance and Deductibles [Gap Coverage] will answer 2 = No here).	All	100%	A0
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	29	ME 029	Coverage Type	11/8/12	Lookup Table - Text	tlkpCoverage Type	char[3]	Type of Coverage Code	Report the code that defines the type of insurance policy by which the enrollee is covered. EXAMPLE: UND = Plan underwritten by the insurer	All	98%	A0

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								Code	Description			
								ASW	Self-funded plans that are administered by a third-party administrator, where the employer has purchased stop-loss, or group excess, insurance coverage			
								ASO	Self-funded plans that are administered by a third-party administrator, where the employer has not purchased stop-loss, or group excess, insurance coverage			
								STN	Short-term, non-renewable health insurance			
								UND	Plans underwritten by the insurer			
								OTH	Any other plan. Insurers using this code shall obtain prior approval.			
ME	30	ME 030	Market Category Code	11/8/12	Lookup Table - Text	tlkpMarketCategoryCode	varchar[4]	Market Category Code	Report the code that defines the market, by size and or association, to which the policy is directly sold and issued	All	99%	A0
								Code	Description			
								IND	Individuals (non-group)			
								ISCO	Individuals as a Senior Care Option			
								FCH	Individuals on a franchise basis			
								GCV	Individuals as group conversion Policies			
								GS1	Employers having exactly 1 employee			
								GS2	Employers having 2 thru 9 employees			
								GS3	Employers having 10 thru 25 employees			
								GS4	Employers having 26 thru 50 employees			
								GLG1	Employers having 51 thru 100 employees			
								GLG2	Employers having 101 thru 250 employees			
								GLG3	Employers having 251 thru 500 employees			
								GLG4	Employers having more than 500 employees			
								GSA	Small employers through a qualified			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat	
									association trust				
									OTH	Other types of entities. Insurers using this market code shall obtain prior approval.			
ME	31	ME 031	Special Coverage	11/8/12	Lookup Table - Text	tlkpSpecialCoverageCode	varchar[3]	Special Coverage Code	Report the code that defines the product coverage as related to a health exchange or trust. Report N/A if neither apply. EXAMPLE: N/A = Not Applicable	All	98%	A2	
									Code	Description			
									CC	Commonwealth Care			
									HSN	Health Safety Net			
									N/A	Not Applicable			
ME	32	ME 032	Group Name	11/8/12	Text	Name Group	varchar[50]	Group name	Report the group name that the policy is attached to. Report IND for individual policies. Do not report any value here if the data is not available	All	80%	A2	
ME	33	ME 033	Member language preference	11/8/12	External Code Source 7 - Integer	External Code Source 7 - Languages	int[3]	Member's self-disclosed verbal language preference	Report the code that defines the spoken language preference of the member. The code value 999 (Unknown/ Not Specified), should only be used when patient/client answers unknown or refuses to answer. Do not report any value here if the submitter does not have the data. Report only collected data.	All	3%	B	
ME	34	ME 034	Member language preference -Other	6/24/10	Text	Free Text Field	varchar[20]	Member's Other Language Preference	Report the other language the member / subscriber has identified. Do not report any value If no other language identified	Required when ME033 = 997	99%	C	
ME	35	ME 035	Health Care Home (PCMH) Assigned Flag	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Health Care Home Assigned indicator	Report the value that defines the element. EXAMPLE: 1 = Yes, Member has an assigned approved patient centered medical home for this coverage period.	All	100%	A2	
									Value	Description			
									1	Yes			
									2	No			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	36	ME 036	Health Care Home (PCMH) Number	11/8/12	Text	ID Link to PV002	varchar[30]	Health Care Home ID	Report the submitter assigned patient centered medical home number. It is anticipated that this will be the same data submitter number used in reporting servicing provider. Do not report any data here if not applicable. The number of the member's healthcare home must also be in the Provider File in PV002, Provider ID.	Required when ME035 = 1	90%	C
ME	37	ME 037	Health Care Home (PCMH) Tax ID Number	11/8/12	Numeric	ID Tax	char[9]	Health Care Home EIN	Report the Federal Tax Identification Number of the medical home here. If there is not medical home to report, do not report any value. Do not use hyphen or alpha prefix.	Required when ME035 = 1	90%	C
ME	38	ME 038	National Provider ID - Health Care Home (PCMH)	11/8/12	External Code Source 3 - Integer	External Code Source 3 - National Provider ID	int[10]	National Provider Identification (NPI) of the Health Care Home Provider	Report the National Provider Identification (NPI) number for the entity or individual serving as the medical home. If there is no medical home to report, do not report any value.	Required when ME035 = 1	10%	C
ME	39	ME 039	Health Care Home Name (PCMH)	6/24/10	Text	Name Health Care Home	varchar[60]	Name of Health Care Home	Report the full name of the medical home. If the medical home is an individual, report in the format of Last name, first name and middle initial with no punctuation. If there is not medical home to report, do not report any value.	Required when ME035 = 1	90%	C
ME	40	ME 040	Product ID Number	11/8/12	Text	ID Link to PR001	varchar[30]	Product Identification	Report the carrier / submitter-assigned identifier as it appears in PR001 in the Product File. This element is used to understand Product and Eligibility attributes of the member / subscriber as applied to this record	All	100%	A0
ME	41	ME 041	Product Enrollment Start Date	6/24/10	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	Member Enrollment Date	Report the date the member was enrolled in the product in CCYYMMDD Format.	All	98%	A1

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	42	ME 042	Product Enrollment End Date	6/24/10	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	Enrollment Date	Report the date the member was disenrolled from the product in CCYYMMDD Format. If the member was not disenrolled at the end of the current month, then do not fill with any value	All	98%	B
ME	43	ME 043	Member Street Address	11/8/12	Text	Address 1 Member	varchar[50]	Street address of the Member	Report the member's primary street address. Used to create Unique Member ID.	All	98%	A0
ME	44	ME 044	Member Street Address 2	11/8/12	Text	Address 2 Member	varchar[50]	Secondary Street Address of the Member	Report the address of member which may include apartment number or suite, or other secondary information besides the street. Used to create Unique Member ID.	All	2%	B
ME	45	ME 045	Purchased through Massachusetts Exchange Flag	4/5/13	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - MA Exchange Purchase	Report the value that defines the element. EXAMPLE: 1 = Yes, policy for this eligibility was purchased through MA Health Exchange. Required for Risk Assessment	All	100%	B
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	46	ME 046	Member PCP ID	6/24/10	Text	ID Link to PV002	varchar[30]	Member's PCP ID	Report the identifier of the members PCP. The value in this element must have a corresponding Provider ID (PV002) in the Provider File. Report a value of '999999999U' when PCP is unknown or '999999999NA' if the eligibility does not require a PCP.	All	98%	B
ME	47	ME 047	Member PCP Effective Date	6/24/10	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	PCP Effective Date with Member	Report the Member enrollment begin date with the PCP in CCYYMMDD Format.	Required when PCP ID is not = 999999999U or 999999999N	98%	B

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
										A		
ME	48	ME 048	Member PCP Termination Date	6/24/10	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	PCP Termination Date with Member	Report the Member termination date from the PCP in CCYYMMDD Format. If the member is still active with their PCP at the end of the current month, then do not fill with any value	Required when PCP ID is not = 999999999U or 999999999N A	98%	B
ME	49	ME 049	Member Deductible	12/1/10	Integer	Currency	varchar[10]	Annual maximum out of pocket Member Deductible across all benefit types	Report the maximum amount of member / subscriber's annual deductible across all benefit types (Medical, RX, vision, behavioral health, etc.) before certain services are covered. Report only In-Network Deductibles here if plan has an In and Out-of-Network Deductible. Report 0 when there is no deductible applied to all benefits for this eligibility. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	All	90%	A2
ME	50	ME 050	Member Deductible Used	11/8/12	Integer	Currency	varchar[10]	Member deductible amount incurred	Report the amount to-date the member / subscriber has incurred towards maximum deductible. Report 0 if no deductible has been incurred. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	Required when ME049 > 0	100%	A2
ME	51	ME 051	Behavioral Health Benefit Flag	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Behavioral Health Option	Report the value that defines the element. EXAMPLE: 1 = Yes, Behavioral/Mental Health is a covered benefit.	All	100%	A2
								Value	Description			
								1	Yes			

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	52	ME 052	Laboratory Benefit Flag	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Laboratory Option	Report the value that defines the element. EXAMPLE: 1 = Yes, Lab is covered benefit.	All	100%	A2
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	53	ME 053	Disease Management Enrollee Flag	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Chronic Illness Management indicator	Report the value that defines the element. EXAMPLE: 1 = Yes, Member's chronic illness is being managed by plan or vendor of plan.	All	100%	A2
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	54	ME 054	Eligibility Determination Date	11/8/12	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	Eligibility date	Report the date the member eligibility was determined in CCYYMMDD Format.	All	98%	B
ME	55	ME 055	Business Type Code	11/8/12	Lookup Table - Integer	tlkpBusinessType	int[1]	Business Type	Report the value that defines the submitter's line of business for this line of eligibility. EXAMPLE: 1 = Risk Holder of this line of eligibility	All	100%	A2
								Value	Description			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								1	Risk Holder			
								2	TPA - Third Party Administrator			
								3	DBA - Delegated Business Administrator			
								4	PBM - Pharmacy Benefit Manger			
								5	DBM - Dental Benefit Manager			
								6	CSO - Computer Service Organization			
								7	Other			
								0	Unknown / Not Applicable			
ME	56	ME 056	Last Activity Date	11/8/12	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	Activity Date	Report the date of last activity / change on member enrollment file for this line of eligibility in CCYYMMDD Format. This includes any / all life change updates, open enrollment changes, or benefit design changes by the carrier.	All	98%	A2
ME	57	ME 057	Date of Death	6/24/10	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	Member's Date of Death	Report the date the member expired in CCYYMMDD Format. If still alive or date of death is unknown, do not report any value here.	All	0%	C
ME	58	ME 058	Subscriber Street Address	6/24/10	Text	Address 1 Subscriber	varchar[50]	Street address of the Subscriber	Report the subscriber's primary street address here. Used to create Unique Member ID.	All	98%	A0
ME	59	ME 059	Disability Indicator Flag	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Disability Status	Report the value that defines the element. EXAMPLE: 1 = Yes, Member is on disability.	All	100%	A2
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	60	ME 060	Employment Status	11/8/12	Lookup Table - Text	tlkpEmploymentStatus	char[1]	Employment Status Code	Report the code that defines the employment status of the member / subscriber	All	100%	A2
								Code	Description			
								A	Active			
								I	Involuntary Leave			
								O	Orphan			
								P	Pending			
								R	Retiree			
								Z	Unemployed			
								U	Unknown			
ME	61	ME 061	Student Status	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Student Status	Report the value that defines the element. EXAMPLE: 1 = Yes, Member is a student.	All	100%	A0
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	62	ME 062	Marital Status	11/8/12	Lookup Table - Text	tlkpMaritalStatus	char[1]	Marital Status Code	Report the member's marital status here	All	100%	B
								Code	Description			
								C	Common Law Married			
								D	Divorced			
								M	Married			
								P	Domestic Partnership			
								S	Never Married			
								W	Widowed			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								X	Legally Separated			
								U	Unknown			
ME	63	ME 063	Benefit Status	11/8/12	Lookup Table - Text	tlkpBenefitStatus	char[1]	Benefit Status Code	Report the code that defines status of benefits for the subscriber	All	100%	A2
								Code	Description			
								A	Active			
								C	COBRA			
								P	Pending			
								S	Surviving Insured			
								T	TEFRA			
								U	Unknown			
ME	64	ME 064	Employee Type	11/8/12	Lookup Table - Text	tlkpEmployee Type	char[1]	Employee Type Code	Report the code that defines the subscribers employment	Required when ME063 = A	100%	C
								Code	Description			
								H	Hourly			
								Q	Seasonal			
								S	Salaried			
								T	Temporary			
								U	Unknown			
ME	65	ME 065	Date of Retirement	11/8/12	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	Member's date of Retirement	Report the date of the subscriber's retirement in CCYYMMDD Format.	Required when ME060 = R	98%	B
ME	66	ME 066	COBRA Status	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	COBRA usage indicator	Report the value that defines the element. EXAMPLE: 1 = Yes, Member is covered using COBRA benefit.	All	98%	A2
								Code	Description			
								1	Yes			
								2	No			
								3	Unknown			

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								4	Other			
								5	Not Applicable			
ME	67	ME 067	Spouse Plan Type	11/8/12	Carrier Defined Table - Text	Carrier Defined Table - GIC Plan Type	char[2]	Spouse Plan Type Code	Report the code that defines the plan type of the spouse of the employee when Medicare coverage is selected and separate from GIC.	Required when ME062 = M and ME134 = 3	1%	C
ME	68	ME 068	Spouse Plan	11/8/12	Carrier Defined Table - Text	Carrier Defined Table - GIC Plan	char[2]	Spouse Plan Medicare Code	Report the code that defines the plan type of the spouse of the employee when Medicare coverage is selected and separate from GIC.	Required when ME062 = M and ME134 = 3	1%	C
ME	69	ME 069	Spouse Medical Coverage	11/8/12	Carrier Defined Table - Text	Carrier Defined Table - GIC Medical	char[2]	Spouse Medical Medicare Coverage Code	Report the code that defines the medical coverage of the spouse of the employee when Medicare coverage is selected and separate from GIC.	Required when ME062 = M and ME134 = 3	1%	C
ME	70	ME 070	Spouse Medicare Indicator	11/8/12	Carrier Defined Table - Text	Carrier Defined Table - GIC Medicare	char[2]	Spouse Medicare Selected Code	Report the code that defines the Medicare Type of the spouse of the employee when Medicare coverage is selected and separate from GIC.	Required when ME062 = M and ME134 = 3	1%	C
ME	71	ME 071	Pool Indicator	11/8/12	Lookup Table - Integer	tlkpPoolIndicator	int[1]	Pool Indicator Code	Report the value that defines one of the two GIC Risk Pools in which this member is enrolled. This element is required for GIC carriers only. Non GIC carriers should not report any value here. EXAMPLE: 1 = Regular State Employee and Retirees	Required when ME134 = 3	98%	B
								Value	Description			
								1	Regular State Employees and Retirees, plus local authorities			
								2	Elderly Governmental Retirees (EGR) and Retired Municipal Teachers (RMTs)			
ME	72	ME 072	Family Size	11/8/12	Integer	Counter	varchar[2]	Family Size Contracted	Report the number of individuals covered under the policy/contract (ME009) of the subscriber. This is required for Risk Assessment and Division of Insurance reporting. No alpha or special characters	All	100%	A2

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	73	ME 073	Fully Insured member	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Fully Insured identifier	Report the value that defines the element. EXAMPLE: 1 = Yes, Member is fully insured.	All	100%	A0
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	74	ME 074	Interpreter	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Interpreter Need	Report the value that defines the element. EXAMPLE: 1 = Yes, Member requires an interpreter.	All	100%	A2
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	75	ME 075	NewMMIS ID	6/24/10	Text	ID MassHealth	char[12]	MassHealth-assigned Member ID	Report the unique ID that NewMMIS uses to identify a member. This ID must be on all lines of eligibility for MassHealth and Medicaid MCOs	Required when ME134 = 4	98%	B
ME	76	ME 076	Member rating category	6/24/10	Carrier Defined Table - Text	Carrier Defined Table - MCO Rating Category	char[2]	Member Rating Category Code	Report the rating category of the member here.	Required when ME134 = 4	90%	B
ME	77	ME 077	Members SIC Code	11/8/12	External Code Source 6 - Numeric	External Code Source 6 - Standard Industry Class	varchar[6]	Member Standard NAIC or SIC Code	Report the standard code that describes the industry of the subscriber / member. This can be from either the NAIC 6-digit list or the SIC 4-digit list	All	2%	C

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	78	ME 078	Employer Zip Code	11/8/12	External Code Source 2 - Text	External Code Source 2 - Zip Codes	char[5]	Zip code of the Employer	Report the 5 digit Zip Code of the Employer of the Subscriber/Member as defined by the United States Postal Service. Required for GIC and Division of Insurance Reporting.	All	90%	A2
ME	79	ME 079	Recipient Identification Number (MassHealth only)	11/8/12	Text	ID MassHealth	varchar[15]	MassHealth-assigned Member ID	Report the previous MassHealth identification number here. This element is for MassHealth or Medicaid MCOs only and should only be populated when reporting older lines of eligibility	Required when ME134 = 4	98%	B
ME	80	ME 080	Recipient Historical Number (MassHealth only)	6/24/10	Text	ID MassHealth	varchar[15]	MassHealth-assigned Member ID	Report the permanent MassHealth identification number here. This element is for MassHealth or Medicaid MCOs only and should only be populated when reporting older lines of eligibility.	Required when ME134 = 4	98%	B
ME	81	ME 081	Medicare Code	11/8/12	Lookup Table - Integer	tlkpMedicare Code	int[1]	Medicare Plan Indicator Code	Report the value that defines if and what type of Medicare coverage that applies to this line of eligibility. EXAMPLE: 1 = Part A Only	All	100%	B
								Value	Description			
								1	Part A Only			
								2	Part B Only			
								3	Part A and B			
								4	Part C Only			
								5	Advantage			
								6	Part D Only			
								9	Not Applicable			
								0	No Medicare Coverage			
ME	82	ME 082	Employer Name	11/8/12	Text	Name Employer	varchar[60]	Member's Employer Name	Report the name of the subscriber's / member's employer at time of enrollment.	Required when ME060 = A or P	90%	B
ME	83	ME 083	Employer EIN	11/8/12	Numeric	ID Tax	char[9]	Member's Employer EIN	Report the Federal Tax ID of the Employer here. Do not use hyphen or alpha prefix.	Required when ME082 is populated	90%	B

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	84	ME 101	Subscriber Last Name	10/15/10	Text	Name Last Subscriber	varchar[60]	Last name of Subscriber	Report the last name of the subscriber. Used to create Unique Member ID. Last name should exclude all punctuation, including hyphens and apostrophes, and be reported in upper case. Name should be contracted where punctuation is removed, do not report spaces. EXAMPLE: O'Brien becomes OBRIEN; Carlton-Smythe becomes CARLTONSMYTHE	All	100%	A0
ME	85	ME 102	Subscriber First Name	10/15/10	Text	Name First Subscriber	varchar[25]	First name of Subscriber	Report the first name of the subscriber here. Used to create Unique Member ID. Exclude all punctuation, including hyphens and apostrophes. Name should be contracted where punctuation is removed, do not report spaces. EXAMPLE: Anne-Marie becomes ANNEMARIE	All	100%	A0
ME	86	ME 103	Subscriber Middle Initial	10/15/10	Text	Name Middle Subscriber	char[1]	Middle initial of Subscriber	Report the Subscriber's middle initial here. Used to create Unique Member ID.	All	2%	C
ME	87	ME 104	Member Last Name	6/24/10	Text	Name Last Member	varchar[60]	Last name of Member	Report the last name of the patient / member here. Used to create Unique Member ID. Last name should exclude all punctuation, including hyphens and apostrophes, and be reported in upper case. Name should be contracted where punctuation is removed, do not report spaces. EXAMPLE: O'Brien becomes OBRIEN; Carlton-Smythe becomes CARLTONSMYTHE	All	100%	A0
ME	88	ME 105	Member First Name	6/24/10	Text	Name First Member	varchar[25]	First name of Member	Report the first name of the member here. Used to create Unique Member ID. Exclude all punctuation, including hyphens and apostrophes. Name should be contracted where punctuation is removed, do not report spaces. EXAMPLE: Anne-Marie becomes ANNEMARIE	All	100%	A0
ME	89	ME 106	Member Middle Initial	6/24/10	Text	Name Middle Member	char[1]	Middle initial of Member	Report the middle initial of the member when available. Used to create Unique Member ID.	All	2%	C

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	90	ME 107	Carrier Specific Unique Member ID	11/8/12	Text	ID Link to MC137, PC107, DC056	varchar[50]	Member's Unique ID	Report the identifier the carrier / submitter uses internally to uniquely identify the member. Used to create Unique Member ID and link across carrier's / submitter's files for reporting and aggregation	All	100%	A0
ME	91	ME 108	Subscriber City Name	6/24/10	Text	Address City Subscriber	varchar[30]	City name of the Subscriber	Report the city name of the Subscriber	All	98%	A0
ME	92	ME 109	Subscriber State or Province	11/8/12	External Code Source 2 - Text	Address State External Code Source 2 - States	char[2]	State of the Subscriber	Report the state of the subscriber here. Used to create Unique Member ID.	All	99%	A0
ME	93	ME 110	Subscriber ZIP Code	11/8/12	External Code Source 2 - Text	Address Zip External Code Source 2 - Zip Codes	varchar[9]	Zip Code of the Subscriber	Report the 5 or 9 digit Zip Code as defined by the United States Postal Service. When submitting the 9-digit Zip Code do not include hyphen. Used to create Unique Member ID.	All	99%	A0
ME	94	ME 111	Medical Deductible	11/8/12	Integer	Currency	varchar[10]	Maximum out of pocket amount of applied member's deductible	Report the maximum amount of the member / subscriber's deductible that is applied to medical services before certain services are covered. This is the Base Deductible for General Services. Report 0 when there is no deductible for this benefit. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	Required when ME018 = 1	90%	A2
ME	95	ME 112	Pharmacy Deductible	11/8/12	Integer	Currency	varchar[10]	Maximum out of pocket amount of member's deductible applied to pharmacy	Report the maximum amount of the member / subscriber's deductible that is applied to pharmacy services before certain prescriptions are covered. Report 0 when there is no deductible for this benefit. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	Required when ME019 = 1	90%	A2

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	96	ME 113	Medical and Pharmacy Deductible	11/8/12	Integer	Currency	varchar[10]	Maximum out of pocket amount of member's deductible applied to services	Report the maximum amount of the member / subscriber's deductible that is applied to services before certain medical and / or prescriptions are covered. This element should be filled in when the deductible is not strictly based on medical or strictly on pharmacy out of pocket costs, but on the combination of the two. Report 0 when there is no deductible for this combined benefit. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	Required when both ME018 and ME019 = 1	90%	A2
ME	97	ME 114	Behavioral Health Deductible	11/8/12	Integer	Currency	varchar[10]	Maximum out of pocket amount of member's deductible applied to behavioral health	Report the maximum amount of the member / subscriber's deductible that is applied to behavioral health services before certain behavioral health services are covered. Report 0 if there is no deductible. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	Required when ME051 = 1	90%	A2
ME	98	ME 115	Dental Deductible	11/8/12	Integer	Currency	varchar[10]	Maximum out of pocket amount of member's deductible applied to dental services	Report the maximum amount of the member / subscriber's deductible that is applied to dental services before certain dental services are covered. Report 0 when there is no deductible for this benefit. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	Required when ME020 = 1	98%	A2
ME	99	ME 116	Vision Deductible	11/8/12	Integer	Currency	varchar[10]	Maximum out of pocket amount of member's deductible applied to vision services	Report the maximum amount of the member / subscriber's deductible that is applied to vision services before certain vision services are covered. If deductible does not apply when vision benefits are available, submit as zero. Do not code decimal or round up / down to whole dollars, code zero cents (00)	Required when ME118 = 1	98%	A2

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
									when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070			
ME	100	ME 117	Carrier Specific Unique Subscriber ID	11/8/12	Text	ID Link to MC141, PC108, DC057	varchar[50]	Subscriber's Unique ID	Report the identifier the carrier / submitter uses internally to uniquely identify the subscriber. Used to create Unique Member ID and link across carrier's / submitter's files for reporting and aggregation	All	100%	A0
ME	101	ME 118	Vision Benefit	11/8/12	Lookup Table - Integer	tlkpFlagIndicators	int[1]	Indicator - Vision Option	Report the value that defines the element. EXAMPLE: 1 = Yes, Vision is a covered benefit.	All	100%	A0
								Value	Description			
								1	Yes			
								2	No			
								3	Unknown			
								4	Other			
								5	Not Applicable			
ME	102	ME 119	Filler	4/5/13	Filler	Filler	char[0]	Filler	The APCD reserves this field for future use. Do not populate with any data.	All	0%	Z
ME	103	ME 120	Actuarial Value	5/9/13	Decimal - Numeric	Percent as 0.0000	varchar[6]	The actuarial value of the risk adjustment covered plan the member is enrolled in	Calculate using the Federal AV Calculator for the risk adjustment covered plan the member is enrolled in. Report the Actuarial Value of this member as of the 15th of the month. Format to be used is 0.0000. For example, an AV of 88.27689% should be reported as 0.8828.	Required when ME126 = 1	100%	A0
ME	104	ME 121	Metal Level	5/9/13	Lookup Table - Integer	tlkpMetalLevel	int[1]	Standardized plan level in metal reference	Report the Metal Level benefits that the member is associated to in this line of eligibility. Required for Risk Assessment. EXAMPLE: 1 = Bronze Level	Required when ME126 = 1	100%	A0

File	Co I	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								Value	Description			
								1	Bronze			
								2	Silver			
								3	Gold			
								4	Platinum			
								5	Catastrophic			
								0	Unknown / Not Applicable			
ME	105	ME122	Coinsurance Maximum %	11/8/12	Lookup Table - Integer	tlkpCoinsuranceMax	int[1]	Maximum coinsurance percentage contract of the member	Report the value that defines the maximum coinsurance that the member is responsible for when covered/approved services are rendered and link to this line of eligibility. EXAMPLE: 1 = 10% Maximum Coinsurance. If Maximum Coinsurance falls between two categories, then report it under the higher category. (e.g., 15% should be reported as 2 = 20%.)	Required when Submitter is identified as a Risk Holder Submitter	100%	A2
								Value	Description			
								1	10% Maximum Coinsurance			
								2	20% Maximum Coinsurance			
								3	30% Maximum Coinsurance			
								4	40% Maximum Coinsurance			
								5	50% Maximum Coinsurance			
								6	75% Maximum Coinsurance			
								7	80% Maximum Coinsurance			
								8	90% Maximum Coinsurance			
								0	Unknown / Not Applicable			

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	106	ME 123	Monthly Premium	11/8/12	Integer	Currency	varchar[10]	Expected Monthly Premium	Report the amount the subscriber is responsible for on a monthly basis to maintain this line of eligibility. Report 0 only when the subscriber is contractually free of this obligation. Required for Risk Assessment and Division of Insurance reporting. Repeat the subscriber's premium on the member's record. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	Required when Submitter is identified as a Risk Holder Submitter	100%	A2
ME	107	ME 124	Attributed PCP Provider ID	4/5/13	Text	ID Link to PV002	varchar[30]	PV002 for PCP attributed to the patient for prior year.	Required for Total Medical Expense Reporting. OrgID specific. The PCP attributed to a member by the payer. Reported in December only, for the year prior to the current year. For example: the December 2013 file reports the Attributed PCP for 2012.	Assigned submitters only. Required in December file only. Required when ME131 = 1 and ME046 is '999999999U' or '999999999N A' or missing.	100%	A2
ME	108	ME 125	TME OrgID - Physician Group of the Member's PCP	4/5/13	Integer	TME Provider OrgID	varchar[6]	TME Provider OrgID	Required for Total Medical Expense Reporting. OrgID specific. Report the TME Local Practice Group Provider OrgID for the Physician Group of the Member's PCP, and not the place of service for the claim.	Assigned submitters only.	100%	A2

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	109	ME 126	Risk Adjustment Covered Plan (RACP)	5/9/13	Lookup table – Integer	Flag	Int(1)	Member Enrolled in RACP Indicator	Non-grandfathered individual and small group plans underwritten and filed in the Commonwealth of Massachusetts are subject to risk adjustment. Large group plans, self-insured plans, and plans underwritten and filed in states other than Massachusetts are not subject to risk adjustment. Report RACP status as of the 15th of the month. EXAMPLE: 1 = Yes, the Member was enrolled in RACP as of the 15th of the month.	All	100%	A0
								Value	Description			
								1	Yes			
								2	No			
ME	110	ME 127	Billable Member	5/9/13	Lookup table – Integer	Flag	Int(1)	Billable Member Indicator	Billable members are: the subscriber; all dependent adults over the age of 21; and the three eldest children under the age of 21 Additional dependents under the age of 21 are not counted in rating (they are “non-billable” members). Billable members are identified at the point when eligibility begins; the flag should be populated for every successive month of enrollment in the plan up until the end of the benefit plan year.	Required when ME126 = 1	100%	A0

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								Value	Description			
								1	Yes, the member is billable			
								2	No, the member is not billable			
ME	11 1	ME 128	Benefit Plan Contract ID	5/9/13	Text	Carrier/Submitter-specific Benefit Plan ID	varchar [30]	Identifier for the benefit plan the member is enrolled in as of 15th of the month	The Benefit Plan Contract ID is the issuer-generated unique ID number for <i>each</i> benefit plan for which the issuer sets a premium in the Massachusetts merged (non-group/small group) market. Report the carrier/submitter-assigned identifier as it appears in BP001 in the Benefit Plan File. This element is used to understand Benefit Plan and Eligibility attributes of the member / subscriber as applied to this record for the Massachusetts Alternative Risk Adjustment Methodology.	Required when ME126 = 1	100%	A0
ME	11 2	ME 129	Member Benefit Plan Contract Enrollment Start Date	5/9/13	Date	CCYYMMDD	Int(8)	Date the member is enrolled in the benefit plan	Report the date the member was enrolled in the Benefit Plan in CCYYMMDD format.	Required when ME126 = 1	100%	A0
ME	11 3	ME 130	Member Benefit Plan Contract Enrollment End Date	5/9/13	Date	CCYYMMDD	Int(8)	Date the member's enrollment ends with the benefit plan	Report the date the member disenrolled in the Benefit Plan in CCYYMMDD format. When member is still active in the Benefit Plan, do not report any date in this element.	Required when ME126 = 1 and member is disenrolled	100%	B

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
ME	114	ME 131	TME Global Budget/Payment Indicator	4/5/13	Integer		Int[1]	TME Global Budget/Payment Indicator	Required when Submitter is identified as a TME / RP Submitter. Report whether the member's contract was assigned under a global budget/payment contract. EXAMPLE: 1 = Yes, the member's contract was assigned under a global/budget/payment contract.	Assigned Submitters only.	100%	A2
								Value	Description			
								1	Yes			
								2	No			
ME	115	ME 132	Total Monthly Premium	5/9/13	Integer	Currency	varchar[10]	Employer + Subscriber's total contribution to monthly premium	Report the total monthly premium at the Subscriber level. Report 0 if no premium is charged. Required for Cost Trends reporting. Do not code decimal or round up / down to whole dollars, code zero cents (00) when applicable. EXAMPLE: 150.00 is reported as 15000; 150.70 is reported as 15070	Required when Submitter is identified as a Risk Holder Submitter and ME060 = A, I, O or P -and- Member = Subscriber	100%	A0
ME	116	ME 133	GIC ID	11/8/12	Text	ID GIC	varchar[9]	GIC Member ID	Report the GIC Member Identification number as provided to GIC Plan Submitters. If not applicable do not report any value here	Required when ME134 = 3	100%	A0
ME	117	ME 134	APCD ID Code	11/8/12	Lookup Table - Integer	tlkpADCDIdentifier	int[1]	Member Enrollment Type	Report the value that describes the member's / subscriber's enrollment into one of the predefined categories; aligns enrollment to appropriate editing and thresholds. EXAMPLE: 1 = FIG - Fully Insured Commercial Group Enrollee.	All	100%	A2
								Value	Description			
								1	FIG - Fully-Insured Commercial Group Enrollee			
								2	SIG - Self-Insured Group Enrollee			
								3	GIC - Group Insurance Commission Enrollee			
								4	MCO - MassHealth Managed Care Organization Enrollee			

File	Co l	Elm t	Data Element Name	Date Modified	Type	Type Description	Format / Length	Description	Element Submission Guideline	Condition	%	Cat
								5	Supplemental Policy Enrollee			
								6	ICO – Integrated Care Organization			
								0	Unknown / Not Applicable			
ME	118	ME899	Record Type	6/24/10	Text	ID File	char[2]	File Type Identifier	Report ME here. This validates the type of file and the data contained within the file. This must match HD004	All	100%	A0
TR-ME	1	TR001	Record Type	6/24/10	Text	ID Record	char[2]	Trailer Record Identifier	Report TR here. Indicates the end of the data file	Mandatory	100%	TM
TR-ME	2	TR002	Submitter	11/8/12	Integer	ID Submitter	varchar[6]	Trailer Submitter / Carrier ID defined by CHIA	Report the Unique Submitter ID as defined by CHIA here. This must match the Submitter ID reported in HD002	Mandatory	100%	TM
TR-ME	3	TR003	National Plan ID	11/8/12	Integer	ID Nat'l PlanID	int[10]	CMS National Plan Identification Number (PlanID)	Do not report any value here until National PlanID is fully implemented. This is a unique identifier as outlined by Centers for Medicare and Medicaid Services (CMS) for Plans or Sub plans	Situational	0%	TS
TR-ME	4	TR004	Type of File	6/24/10	Text	ID File	char[2]	Validates the file type defined in HD004.	Report ME here. This must match the File Type reported in HD004	Mandatory	100%	TM
TR-ME	5	TR005	Period Beginning Date	6/24/10	Date Period - Integer	Century Year Month - CCYYMM	int[6]	Trailer Period Start Date	Report the Year and Month of the reported submission period in CCYYMM format. This date period must match the date period reported in HD005, HD006 and TR006	Mandatory	100%	TM
TR-ME	6	TR006	Period Ending Date	6/24/10	Date Period - Integer	Century Year Month - CCYYMM	int[6]	Trailer Period Ending Date	Report the Year and Month of the reporting submission period in CCYYMM format. This date period must match the date period reported in TR005 and HD005 and HD006	Mandatory	100%	TM
TR-ME	7	TR007	Date Processed	6/24/10	Full Date - Integer	Century Year Month Day - CCYYMMDD	int[8]	Trailer Processed Date	Report the full date that the submission was compiled by the submitter in CCYYMMDD Format.	Mandatory	100%	TM

Appendix – External Code Sources

2. **States, Zip Codes and Other Areas of the US**
U.S. Postal Service
<https://www.usps.com/>

ME016	ME017	ME078	ME109	ME110
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3. **National Provider Identifiers**
National Plan & Provider Enumeration System
<https://nppes.cms.hhs.gov/NPPES/>

ME038

6. **North American Industry Classification System (NAICS)**
United States Census Bureau
<http://www.census.gov/eos/www/naics/>

ME077

7. **Language Preference**
United States Census Bureau
<http://www.census.gov/hhes/socdemo/language/about/index.html>

ME033

17. **Race and Ethnicity Codes**
Center for Disease Control
http://www.cdc.gov/nchs/data/dvs/Race_Ethnicity_CodeSet.pdf

ME025	ME026
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The Commonwealth of Massachusetts Center for Health Information and Analysis

Center for Health Information and Analysis
Two Boylston Street
Boston, MA 02116-4737
Phone: (617) 988-3100
Fax: (617) 727-7662
Website: <http://www.mass.gov/chia>

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