

2018 MGT-CR MANAGEMENT COMPANY/CENTRAL OFFICE COST REPORT (MGT-CR)

July 10, 2019 Webinar

CENTER FOR HEALTH INFORMATION AND ANALYSIS



AGENDA

- Overview of CHIA's System Development Project
- Purpose of Cost Report Filing
- Due Date
- What's New for 2018
- How to Access
- Color-Coded Cells
- Walkthrough of MGT-CR
- Questions

OVERVIEW OF SYSTEM DEVELOPMENT PROJECT

- CHIA's goal is to create a more efficient and streamlined cost report submission process and data storage solution for all long term care facilities and their realty and management companies.
- The MGT-CR is the first product in our ongoing development project to modernize our current cost report intake, storage, and reporting system for long term care facilities

OVERVIEW OF SYSTEM DEVELOPMENT PROJECT

- Tangible benefits you will experience upon completion of the project include:
 - Reporting tools that are easy to use;
 - Reduced duplicative reporting within and between cost reports;
 - Quality and validation checks to ensure accurate and balanced submissions within and between cost reports;
 - Ability to electronically attest to the accuracy of your submissions;
 - Ability to correct and resubmit cost reports electronically;
 - Increased ability to access NF cost report data to further enhance transparency.

OVERVIEW OF SYSTEM DEVELOPMENT PROJECT (Cont.)

- NF/RCF providers may file up to three reports each:
 - Nursing Facility report (HCF-1)
 - Realty Company report (HCF-2)
 - Management Company /Central Office report (MGT-CR/HCF-3)
 - Residential Care Facility report (HCF-4)
- Before this year, only the HCF-1 report was filed electronically

OVERVIEW OF SYSTEM DEVELOPMENT PROJECT

Current and future plans

- CHIA is planning to update and automate each of the reports required for long-term care facilities.

Current

- Launch of management company report (MGT-CR)
 - NFs – file electronically
 - RCFs – file paper

Future

- Revise and automate realty company report (HCF-2)
- Revise nursing facility report (HCF-1)
- Revise and automate residential care report (HCF-4)

Purpose of Cost Report Filing

- 957 CMR 6.00 and 957 CMR 7.00 require residential care and nursing facilities to report cost and other information to CHIA
 - Data is used in analyses.
 - Data is used for rate-setting activities.
 - Important that reports are complete and accurate.
- This webinar offers support for MGT-CR filers.

Due Date

- The 2018 MGT-CR, HCF-1 and HCF-2 are due August 15, 2019

What's New?

- Report is now submitted electronically.
- Many schedules have been streamlined for ease of use.
 - Number of schedules reduced from 24 to 8.
 - Many schedules were eliminated or consolidated.
 - Other income and other assets are incorporated in Schedules.
 - Other A & G is now reported on a file that is uploaded separately.

What's New?

- New format was implemented for the Expense Schedule.
 - Added columns to report automatic and self-disallowances.
- Required documents can now be uploaded electronically.
- Calculations were added to minimize input.
- Validation checks were instituted.

How to Access

- CHIA Submissions:
 - <https://chiasubmissions.chia.state.ma.us>
 - Use Google Chrome©


- Complete a Management Company MGT-CR Information Form
 - <http://www.chiamass.gov/nursing-facility-cost-report-forms-and-instructions/>

- Problems accessing CHIA Submissions, email:
 - CHIA-DL-Data-Submitter-HelpDesk@MassMail.State.MA.US

Color-Coded Cells

- Throughout the application, the cells have a color coding scheme indicating the source of the data:

Cell Key	
Blue	Input by Data Submitter
Light Green	From CHIA Contact Management System
Dark Green	From CHIA Contact Management System or Submitter Input
Orange	Computation
Yellow	Derived from other Tab
Grey	Not Applicable
Dotted Blue	From Cell on this Tab
Red	Non-Allowable Expense
Red Border Blue	Must be less than or equal to zero

- Can always access the cell key on any schedule by selecting this button  and choosing “cell key”

Walkthrough of MGT-CR

- CHIA Submissions:
<https://chiasubmissions.chia.state.ma.us>

■ Questions

Thanks for Attending!

- Slides will be posted online
- For further questions and assistance:
 - Helpdesk direct line: 617-701-8297
 - Email us at:
CHIAcostreports.LTCF@MassMail.State.MA.US