



Commonwealth of Massachusetts
Center for Health Information and Analysis

Fiscal Year 2012
Inpatient Hospital Discharge Database
Documentation Manual

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Documentation Manual
FY2012 Inpatient Hospital Discharge Database

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Introduction

This documentation manual consists of two sections, General Documentation and Technical Documentation. This documentation manual is for use with the HDD FY2012 database. The FY2012 HDD data reflected in this manual is based on the June 2012 refresh date; updates from Sept. 2014 are found in Part E: Hospital Responses (Items 1 & 2) .

Section I. General Documentation

The General Documentation for the Fiscal Year 2012 Hospital Discharge Database includes background on its development and the DRG Groupers, and is intended to provide users with an understanding of the data quality issues connected with the data elements they may decide to examine. This document contains hospital- reported discrepancies received in response to the data verification process.

Section II. Technical Documentation

The Technical Documentation includes information on the fields calculated by the Center for Health Information and Analysis (CHIA), and a data file summary section describing the hospital data that is contained in the file.

The data file section contains the Discharge File Table (formerly the record layout), Revenue File Table, and Data Code Tables. Also included are revenue code mappings.

For your reference, CD Specifications are listed in the following section to provide the necessary information to enable users to access files.

Please note that significant changes were made to the Discharge File Table for FY2007. New fields and values have been added.

Copies of **Regulation 114.1 CMR 17.00: Requirement for the Submission of Hospital Case Mix and Charge Data** and **Regulation 957 CMR 5.00: Health Care Claims, Case Mix and Charge Data Release Procedures** may be obtained by logging on to the Center's web site at <http://www.mass.gov/chia/> or by faxing a request to the Center at 617-727-7662.

Compact Disc (CD) File Specifications

Hardware Requirements:

- CD ROM Device
- Hard Drive with 1.60 GB of space available

CD Contents:

This CD contains the Final / Full Year 2012 Hospital Inpatient Discharge Data Product. It contains the following Microsoft

Access data base (MDB) files.

- The first file is the **Discharge Table** and contains one record per discharge.
- The second file is the **Revenue Code Table** that contains one record per revenue code reported for each discharge.
- In addition, **Grouper** files are now in separate Microsoft Access tables.
- The **RecordType201D** are key fields on the tables to be utilized for linkage purposes.

As an approved applicant, or its agent, you are reminded that you are bound by your application and confidentiality agreement to secure this data in a sufficient manner, so as to protect the confidentiality of the data subjects.

File Naming Conventions

This CD contains self-extracting compressed files, using the file-naming convention below.

- a) Hosp_Inpatient_Discharge_2012_L1_zipped.exe will expand out to
Hosp_Inpatient_Discharge_2012_L2.mdb
- b) Hosp_Inpatient_Services_2012_zipped.exe will expand out to
Hosp_Inpatient_Services_2012.mdb

In the above example, 2012 represents hospital Fiscal Year 2012 and L1 represents Level 2 data elements.

To extract data from the CD and put it on your hard drive, select the CD file you need and double click on it. You will be prompted to enter the name of the target destination.

Overview

Part A. Background Information:

Provides information on the quarterly reporting periods, the development of the FY2011 hospital case mix database, and the DRG methodology used.

Part B. Data:

Describes the basic data quality standards as contained in Regulation 114.1 CMR 17.00: Requirement for the Submission of Hospital Case Mix and Charge Data, some general data definitions, general data caveats, and information on specific data elements.

Case mix data plays a vital role in health care research and analysis. To ensure the database is as accurate as possible, the CHIA strongly encourages hospitals to verify the accuracy of their data. A standard Verification Report Response Form is issued by the Center, and is used by each hospital to verify the accuracy of their data as it appears on their FY2012 Final Case-mix Verification Report. If a hospital finds data discrepancies, the CHIA requests that the hospital submit written corrections that provide an accurate profile of that hospital's discharges.

Part C. Hospital Responses:

Details hospital responses received as a result of the data verification process. From this section users can also learn which hospitals did not verify their data. This section contains the following lists and charts:

1. Summary of Hospitals' FY2012 Verification Report Responses
2. Individual Hospital Discrepancy Documentation

Part D. Cautionary Use Hospitals:

Lists the hospitals for which the Center did not receive four (4) quarters of acceptable hospital discharge data, as specified under Regulation 114.1 CMR 17.00.

Part E. Hospitals Submitting Data:

Lists all hospitals submitting data for FY2012, and those that failed to provide any FY2012 data.

Part F. Supplementary Information:

Contains specific information on types of errors, hospital locations, and identification numbers.

Part A. Background Information:

1. Quarterly Reporting Periods

Massachusetts hospitals are required to file case-mix data which describes various characteristics of their patient population, as well as the charges for services provided to their patients in accordance with Regulation 114.1 CMR 17.00. Hospitals report data to the Center on a quarterly basis. For the 2012 period, these quarterly reporting intervals were as follows:

Quarter 1: October 1, 2011 - December 31, 2011

Quarter 2: January 1, 2012 - March 31, 2012

Quarter 3: April 1, 2012 - June 30, 2012

Quarter 4: July 1, 2012 - September 30, 2012

2. Development of Fiscal Year Database

To assure patient privacy, minimum data is released per **957 CMR 5.00 Health Care Claims, Case Mix and Charge Data Release Procedures**. Data elements are grouped into six (6) levels:

LEVEL I: No identifiable data elements with exception of 5-digit ZIP code (In future years, Level I will have 3-Digit ZIP code only).

LEVEL II: Unique Physician Number (UPN).

LEVEL III: Unique Health Information Number (UHIN).

LEVEL IV: UHIN and UPN.

LEVEL V: Date(s) of Admission; Discharge; Significant Procedures.

LEVEL VI: Contains all data elements except the patient identifier component of the Medicaid recipient ID number.

3. DRG Groupers and Methodology

The FY2012 Hospital Discharge database has been grouped with **five** groupers:

- **All Patient Version 21.0**
- **All Patient Version 25.1**
- **All Patient Refined Version 20.0**
- **All Patient Refined Version 26.1**
- **MS-DRG V29.0**

In order to allow customers to perform trend analysis, with prior releases of the hospital discharge data, the **All Patient Version 21.0** grouper *and All Patient Refined Version 20.0* grouper have been maintained on the database.

The Centers for Medicare and Medicaid Services (CMS) grouper, **MS-DRG Version 29.0**, has replaced **Version 28**. In addition to discharge DRG, the initial DRG is also provided. The initial DRG is assigned before CMS HAC (hospital acquired conditions) is considered.

ICD-9-CM Mapping

The **All Patient DRG methodology** as well as the **All Patient Refined DRG methodology** is not totally congruent with the **ICD-9-CM** procedure and diagnosis codes in effect **for this fiscal year**. Therefore, it was necessary to convert some ICD-9-CM codes into a clinically representative code using the historical mapper utility provided by 3M Health Information Systems. This conversion was done internally for the purpose of DRG assignment and in no way alters the original ICD-9- CM codes that appear on the database. These codes remain on the database as they were reported by the hospitals.

The Center uses the version of the **CMS grouper** compatible with the fiscal year. Consequently, mapping ICD-9-CM codes is not necessary for this grouping system.

All Patient Refined Grouper (3M APR-DRG 6.1)

The All Patient Refined DRGs (3M APR-DRG) are a severity/risk adjusted classification system that provide a more effective means of adjusting for patient differences. **APR-Version 26.1 replaces the previously used APR V20.0.**

The 3M APR-DRGs expand the basic DRG structure by adding **four subclasses** to each illness and risk of mortality.

Severity of illness and **risk of mortality** relate to distinct patient attributes. Severity of illness relates to the extent of physiologic decompensation or organ system loss of function experience by the patient, while risk of mortality relates to the likelihood of dying. For example, a patient with acute cholecystitis as the only secondary diagnosis is considered a major severity of illness but a minor risk of mortality. The severity of illness is major since there is significant organ system loss of function

associated with acute cholecystitis. However, it is unlikely that the acute cholecystitis alone will result in Patient mortality and thus, the risk of mortality for this patient is minor. If additional diagnoses are present along with the acute cholecystitis, patient severity of illness and risk of mortality may increase. For example, if peritonitis is present along with the acute cholecystitis, the patient is considered an extreme severity of illness and a major risk of mortality.

Since **severity of illness** and **risk of mortality** are distinct patient attributes, separate subclasses are assigned to a patient for severity of illness and risk of mortality. Thus, in the APR-DRG system, a patient is assigned three distinct descriptors:

- The base APR-DRG (e.g., APR-DRG 194 – Heart Failure or APR-DRG 440 – Kidney Transplant)
- The severity of illness subclass
- The risk of mortality subclass

The four **severity of illness subclasses** and the four **risk of mortality subclasses** are numbered sequentially from 1 to 4 indicating respectively:

0*	cannot be assigned
1	minor
2	moderate
3	major
4	extreme severity of illness or risk of mortality

*For a handful of discharges, the risk of mortality and/or the severity of illness indicator(s) cannot be assigned due to data or ICD-9-CM coding errors. In these cases, the risk of mortality and/or the severity of illness indicator(s) are assigned a code of '0'.

The CHIA Discharge Database contains the **APR Discharge and Admit DRG Version 26.1**, the **APR Discharge and Admit MDC Version 26.1**, the **discharge and admit severity subclass** and the **discharge and admit mortality subclass**.

APR-MDC 26.1, the severity subclass, and the mortality subclass:

For applications such as evaluating resource use or establishing patient care guidelines, the 3M APR-DRGs in conjunction with severity of illness subclass is used. The severity subclass data can be found in the Discharge File Table Summary in the variable named:

“APR_V261_Discharge_SOI” (Severity Level).

For evaluating patient mortality, the 3M APR-DRG in conjunction with the risk of mortality subclass is used. The mortality subclass data can found the Discharge File Table in the variable named

“APR_V261_Discharge_ROM ” (Mortality Level).

Please note that the Center maintains listings of the DRG numbers and associated descriptions for all DRG Groupers included in the database. These are available upon request.

Part B. Data

1. Data Quality Standards

The Case Mix Requirement Regulation 114.1 CMR 17.00 requires hospitals to submit case mix and charge data to the Center 75 days after each quarter. The quarterly data is edited for compliance with regulatory requirements, as specified in Regulation 114.1 CMR 17.00: Requirement for the Submission of Hospital Case Mix and Charge Data, using a one percent error rate. The one percent error rate is based upon the presence of Type A and Type B errors as follows:

- **Type A: One error per discharge causes rejection of discharge.**
- **Type B: Two errors per discharge cause rejection of discharge.**

If one percent or more of the discharges are rejected, the entire submission is rejected by the CHIA. These edits primarily check for valid codes, correct formatting, and presence of the required data elements. Please see Supplement I for a list of data elements categorized by error type.

Each hospital receives a quarterly error report displaying invalid discharge information. Quarterly data which does not meet the one percent compliance standard must be resubmitted by the individual hospital until the standard is met.

Verification Report Process

The verification report process is intended to present the hospitals with a profile of their individual data as reported and retained by the Center. The purpose of this process is to function as a quality control measure for hospitals. It allows the hospitals the opportunity to review the data they have provided to the Center and affirm its accuracy. The Verification Report itself is a series of frequency reports covering the selected data elements including the number of discharges, amount of charges by accommodation and ancillary center, and listing of Diagnostic Related Groups (DRGs). Please refer to Supplement II for a description of the Verification Report contents.

The Verification Report is produced after a hospital has successfully submitted the four quarters of data. The hospital is then asked to review and verify the data contained within the report. Hospitals need to affirm to the Center that the data reported is accurate or to identify any discrepancies. All hospitals are strongly encouraged to closely review their report for inaccuracies and to make corrections so that subsequent quarters of data will be accurate. Hospitals are then asked to certify the accuracy of their data by completing a **Case Mix Verification Report Response Form**.

The Verification Report Response Form allows for two types of responses as follows:

“A” Response: By checking this category, a hospital indicates its agreement that the data appearing on the

Verification Report is accurate and that it represents the hospital’s case mix profile.

“B” Response: By checking this category, a hospital indicates that the data on the report is accurate except for the discrepancies noted.

If any data discrepancies exist (e.g., a “B” response), the Center requests that hospitals provide written explanations of the discrepancies, so that they may be included in this General Documentation Manual.

Note: The verification reports are available for review. Please direct requests to the attention of CHIA Public Records by facsimile to 617-727-7662.

2. General Data Caveats

The following general data caveats have been developed from the Center’s Case Mix Data Advisory Group, staff members at the Massachusetts Hospital Association (MHA), the Massachusetts Health Data Consortium (MHDC), and the numerous admitting, medical records, financial, administrative, and data processing personnel who call to comment on the Center’s procedural requirements.

Information may not be entirely consistent from hospital to hospital due to differences in:

- Collection and Verification of Patient supplied information before or at admission;
- Medical record coding, consistency, and/or completeness;
- Extent of hospital data processing capabilities;
- Flexibility of hospital data processing systems;
- Varying degrees of commitment to quality of merged case mix and charge data;
- Capacity of financial processing system to record late occurring charges on the Center for Health Information and Analysis’s electronic submission;
- Non-comparability of data collection and reporting.

In general terms, the case mix data is derived from patient discharge summaries, which can be traced to information gathered upon admission, or from information entered by admitting and attending physicians into the medical record. The quality of the case mix data is dependent upon hospital data collection policies and coding practices of the medical record staff, as well as the DRG optimizing software used by the hospital.

Charge Data

Issues to consider with charge data: A few hospitals do not have the capacity to add late occurring charges to their electronic submission within the present time frames for submitting data. In some hospitals, “days billed” or “accommodation charges” may not equal the length of the patient’s stay in the hospital. One should note that charges are a reflection of the hospital’s pricing strategy and may not be indicative of the cost of patient care delivery.

Expanded Data Elements

Care should also be used when examining data elements that have been expanded, especially when analyzing multi-year trends. In order to maintain consistency across years, it may be necessary to merge some of the expanded codes.

For example, the Patient Disposition codes were expanded as of January 1, 1994 to include a new code for “Discharged/Transferred to a Rehab Hospital”. “Prior to this quarter, these discharges would have been reported under the code “Discharged/Transferred to Chronic or Rehab Hospital” which itself was changed to “Discharged/Transferred to Chronic Hospital”. If examining these codes across years, one will need to combine the “rehab” and “chronic” codes in the data beginning January 1, 1994. Further, the data submissions questions changed significantly in 2001 and 2006. New data fields and code values were added. This will affect users conducting long term longitudinal studies.

3. Data Elements

The purpose of the following section is to provide the user with an explanation of some of the data elements included in Regulation 114.1 CMR 17.00, and to give a sense of their reliability.

Details of Specific Data Elements

DPH Hospital ID Number – REPLACED with Org ID for FY2007

The Massachusetts Department of Public Health’s four-digit identification number. (See Supplement III). Please note that DPH Hospital ID number has been replaced with Org ID for FY2007, beginning October 1, 2006.

Patient Race

The accuracy of the reporting of this data element for any given hospital is difficult to ascertain. Therefore, the user should be aware that the distribution of patients for this data element may not represent an accurate grouping of the hospital’s population.

Leave of Absence (LOA) Days

Hospitals are required to report these days to the Center, if they are used. At present, the Center is unable to verify the use of these days if they are not reported, nor can the Center verify the number reported if a hospital does provide the information. Therefore, the user should be aware that the validity of this category relies solely on the accuracy of a given hospital’s reporting practices.

Principal External Cause of Injury Code

The ICD-9-CM code categorizes the event and condition describing the principal external cause of injuries, poisonings, and adverse effects.

Unique Physician Number (UPN)

The encrypted Massachusetts Board of Registration in Medicine's license number for the attending and operating physician.

Physicians that do not have Board of Registration in Medicine license numbers that are submitted in the Hospital Discharge Database as DENSG, PODTR, and OTHER (codes for Dental Surgeon, Podiatrist, and Other physician) appear in the AttendingPhysID and OperatingPhysID fields as:

MMMMM or **MMMMM3?**

MIDWIF (the code for Midwife) appears in the AttendingPhysID and OperatingPhysID fields as:

K##### or **K#####.**

Payer Codes

In January 1994, payer information was expanded to include payer type and payer source. Payer type is the general payer category, such as HMO, Commercial, or Workers' Compensation. Payer source is the specific health care coverage plan, such as Harvard Pilgrim Health Plan or Tufts Associated Health Plan.

Over the years, payer type and payer source codes have been further expanded and updated to reflect the current industry. A complete listing of Payer types and sources, including the new codes, can be found in this manual under Part G. Supplementary Information.

Source of Admission

In January 1994, three new sources of admission were added: ambulatory surgery, observation, and extramural birth (for newborns).

The codes were further expanded effective October 1, 1997, to better define each admission source. Physician referral was further clarified as "Direct Physician Referral" (versus calling a health plan for an HMO Referral or Direct Health Plan Referral). "Clinic Referral" was separated into "Within Hospital Clinic Referral" and "Outside Hospital Clinic Referral". And "Emergency Room Transfer" was further delineated to include "Outside Hospital Emergency Room Transfers" and "Walk-In/Self- Referrals". (The latter was added to reflect the fact that Walk- In/Self-Referrals are a common source of admission in hospital emergency rooms.)

Effective October 1, 1999, the Center added a new data element, Secondary Source of Admission, as well as a new source of admission code, "Transfer from Within Hospital Emergency Room". These additions were intended to accommodate those patients with two sources of admission (for example, patients transferred twice prior to being admitted). It is important to note that the code "Transfer from within" is intended to be used as a Secondary Source of Admission only, except in cases where the hospital is unable to determine the originating or primary source of admission.

Patient Disposition

Six new discharge/transfer categories were added in January 1994 and October 1997.

- **Code 05:** To another type of institution for inpatient care or referred for outpatient services to another institution;
- **Code 08:** To home under care of a Home IV Drug Therapy Provider;
- **Code 13:** To rehab hospital;
- **Code 14:** To rest home;
- **Code 50:** Discharged to Hospice – Home (added 10/1/97);
- **Code 51:** Discharged to Hospice Medical Facility (added 10/1/97).

Accommodation and Ancillary Revenue Codes

Accommodation and Ancillary Revenue Codes have been expanded to coincide with the current UB-92 Revenue Codes. Effective October 1, 1997, new Accommodation Revenue codes were added for Chronic (code 192), Subacute (code 196), Transitional Care Unit (TCU) (code 197), and for Skilled Nursing Facility (SNF) (code 198).

Also, effective in 1998, Ancillary Revenue Code 760 was separated into individual UB-92 components which include Treatment Room (code 761), Observation Room (code 762), and Other Observation Room (code 769). Please note that the required standard unit of service for codes 762 and 769 is “hours.”

Unique Health Identification Number (UHIN)

The patient’s social security number is reported as a nine-digit number, which is then encrypted by the Center into a **Unique Health Information Number (UHIN)**. Therefore, a social security number is never considered a case mix data element. Only the UHIN is considered a database element and only the encrypted number is used by the Center. Please note that per regulation 114.1 CMR 17.00, the number reported for the patient’s social security number should be the patient’s social security number, not the social security number of some other person, such as the husband or wife of the patient. Likewise, the social security number for the mother of a newborn should not be reported in this field, as there exists a separate field designated for social security number of the newborn’s mother.

Race

Prior to October 1, 2006, there was a single field to report patient race. Beginning October 1, 2006, there are three fields to report race: **Race 1**, **Race 2**, and **Other Race** (a free text field for reporting any additional races). Also, race codes have been updated.

- Please see the Data Codes section for a listing of updated values. These are consistent with both the federal OMB standards and code set values, and the EOHHS Standards for Massachusetts.

Hispanic Indicator

A flag to indicate whether the patient is or is not Hispanic/Latino/Spanish.

Ethnicity

Three fields—separate from patient race—to report patient ethnicity. Ethnicity 1, Ethnicity 2, and Other Ethnicity (a free text field for reporting additional ethnicities). Please see the Data Codes section for a listing of the 33 ethnicities.

Homeless Indicator

A flag to indicate whether the patient is or is not known to be homeless.

Condition Present on Admission Indicator

This is a qualifier for each diagnosis code (Primary, Diagnosis I– XIV, and primary E-Code field) indicating onset of diagnosis preceded or followed admission.

Permanent & Temporary US Patient Address

Includes the following fields:

- **Patient Street Address**
- **Patient City/Town**
- **Patient State**
- **Permanent Patient Country (ISO-3166) New Zip Code**

Requirements

Zip codes must be 0's, if unknown or if the patient country is not the United States.

New Patient Status Values

Please see Data Codes section for new values. Values were updated to be consistent with UB-92 standards.

HCF Organization ID

This replaces the MDPH Hospital Computer #. Previously this was reported for ED data only.

Transfer Hospital Org ID

Organization ID of the transferring hospital, if any.

Hospital Service Site Reference

OrgID for site of service.

Surgeon License Number & Date

Expanded from 3 to 15 procedures beginning October 1, 2001.

ER Indicator

A flag to indicate whether the patient was admitted from the hospital's emergency department.

Observation Indicator

A flag to indicate whether the patient was admitted from the hospital's outpatient observation department.

Secondary Source of Admission

A code indicating the source of referring or transferring the patient to inpatient status in the hospital. The Primary Source of Admission is the originating, referring, or transferring facility or primary referral source causing the patient to enter the hospital's care. The secondary source of admission is the secondary referring or transferring source for the patient. For example, if a patient has been transferred from a SNF to the hospital's Clinic and is then admitted, the Primary Source of Admission is reported as "5 – Transfer from a SNF" and the Secondary Source of Admission is reported as "Within Hospital Clinic Referral".

Do Not Resuscitate (DNR) Status

A status indicating that the patient had a physician order not to resuscitate or the patient had a status of receiving palliative care only. Do not resuscitate status means not to revive a patient from potential or apparent death or that a patient was being treated with comfort measures only.

Mother's Social Security Number (for infants up to one year old)

The social security number of the patient's mother reported as a nine-digit number for newborns or for infants less than 1 year old. The mother's social security number is encrypted into a Unique Health Information Number (UHIN) and is never considered a case mix data element. Only the UHIN is considered a database element and only this encrypted number is used by the Center.

Mother's Medical Record Number (for newborns born in the hospital)

The medical record number assigned within the hospital to the newborn's mother. This medical record number distinguishes the patient's mother and the patient's mother's hospital record(s) from all others in that institution.

Facility Site Number

A hospital determined number used to distinguish multiple sites that fall under one organizational ID number.

Organization ID

A unique facility number assigned by the Center.

Associated Diagnosis 9 – 14

This data element was expanded in 1999 to allow for up to 14 diagnoses.

Attending Physician License Number (Board of Registration in Medicine Number), and Operating Physician for Principal Procedure (Board of Registration in Medicine Number)

There is now choice of a Nurse Midwife Code for the Attending and Operating MD License Field:

- Must be a valid and current Mass. Board of Registration in Medicine license number
- OR-
- Must be “DENSG”, “PODTR”, “OTHER” or “MIDWIF” as specified in Inpatient Data Elements Definitions (9)(b) of the Submission Guide.

Other Caregiver Field

The primary caregiver responsible for the patient’s care other than the attending physician, operating room physician, or nurse midwife as specified in the Regulation. Other caregiver includes: **resident, intern, nurse practitioner, and physician’s assistant.**

Attending, Operating, and Additional Caregiver National Provider Identifier Fields

Please note that these are not yet part of the database. They are just placeholders for when they are implemented. These data elements will be required when available on a national basis.

Part C. Important Note Regarding the Use of Race Codes

Beginning in FY07, the Center started using the federal OMB standard race codes and code set values. These are also consistent with the EOHHS standards for Massachusetts.

There are now three fields for reporting race. **Race 1** and **Race 2** require the use of one of the codes in the table below.

Other Race is a free text field for reporting additional races when **R9 "Other Race"** is indicated in **Race 1** or **Race 2**.

Please see the following table for new HCF Race Codes **Beginning FY 2007**:

New Race Code Beginning FY 2007	Description
R1	American Indian /Alaska Native
R2	Asian
R3	Black/African American
R4	Native Hawaiian or Other Pacific Islander
R5	White
R9	Other Race
Unknown	Unknown/not specified

Race Code Data for FY2006 and prior years:

If you have used data in previous years, you may have noted that the Race_Code information in the Inpatient file prior to FY2000 was inconsistent with the way the data was reported to the Center. Furthermore, the Inpatient data product was inconsistent with other data products, such as the Outpatient Observation data product. In FY2000, we corrected this inconsistency by standardizing the Race Code as the following table shows. **Please note that to compare pre-FY2000 Inpatient data to data submitted between FY2000 - FY2006, you will have to standardize using the translation table below.**

Race Code	Description - FY2000 - FY2006	Pre-2000 Inpatient FIPA Code
1	White	White
2	Black	Black
3	Asian	Other
4	Hispanic	Unknown
5	American Indian	American Indian
6	Other	Asian
9	Unknown	Hispanic

This format is consistent across all Center data products for these fiscal years, except pre-2000 Inpatient, and was the same format as reported to the Center.

Part D. CHIA Calculated Fields

1. Admission Sequence Number

This calculated field indicates the chronological order of admissions for patients with multiple inpatient stays. A match with the UHIN only, is used to make the determination that a patient has had multiple stays.**

2. Age Calculations

- ☒ Age is calculated by subtracting the date of birth from the admission date.
- ☒ Age is calculated if the date of birth and admission date are valid. If either one is invalid, then '999' is placed in this field.
- ☒ Discretion should be used whenever a questionable age assignment is noted. Researchers are advised to consider other data elements (i.e., if the admission type is newborn) in their analysis of this field.
- ☒ If the patient has already had a birthday for the year, his or her age is calculated by subtracting the year of birth from the year of admission. If not, then the patient's age is the year of admission minus the year of birth, minus one.
- ☒ If the age is 99 (the admission date is a year before the admission date or less) and the MDC is 15 (the patient is a newborn), then the age is assumed to be zero.
- ☒ Discretion should be used when a questionable age assignment is noted.

3. Days Between UHIN Stays

This calculated field indicates the number of days between each discharge and each consecutive admission for applicable patients. Again, a match with the UHIN only, is used to make a determination that a patient has been readmitted. (Please read the comments below.)**

Analysis of UHIN data by the Center has turned up problems with some of the reported data. For a small number of hospitals, little or no UHIN data exists, as these hospitals failed to report patients' social security numbers (SSN). Other hospitals reported the same SSN repeatedly, resulting in numerous admissions for one UHIN. In other cases, the demographic information (age, sex, etc.) was not consistent when a match did exist with the UHIN. Some explanations for this include assignment of a mother's SSN to her infant or assignment of a spouse's SSN to a patient. This demographic analysis shows a probable error rate in the range of 2% - 10%.

In the past, the CHIA has found that, on average, 91% if the SSNs submitted are valid when edited for compliance with rules issued by the Social Security Administration. Staff continually monitors the encryption process to ensure that duplicate UHINs are not inappropriately generated, and that recurring SSNs consistently encrypt to the same UHIN. Only valid SSNs are encrypted to a UHIN. It is valid for hospitals to report that the SSN is unknown. In these cases, the UHIN appears as '000000001'.

Invalid SSNs are assigned 7 or 8 dashes and an error code. The list of error codes is as follows:

ssn_empty = 1
ssn_notnined
hars = 2
ssn_allchase
qual = 3
ssn_firstthree
charszero = 4
ssn_midtwoc
harszero=5
ssn_lastfourc
harszero = 6
ssn_notnume
ric = 7
ssn_rangeinv
alid = 8
ssn_errorocc
urred = 9
ssn_encrypte
rror = 10

**Based on these findings, the CHIA strongly suggests that users perform some qualitative checks of the data prior to drawing conclusions about that.

4. Newborn Age Calculations

- ☐ Discharges less than one year old have their age calculated by subtracting the date of birth from the admission date. This gives the patient's age in days. This number is divided by seven, the remainder is dropped.
- ☐ Newborn age is calculated to the nearest week (the remainder is dropped). Thus, newborns zero to six days old are considered to be zero weeks old.
- ☐ Discharges that are not newborns have '99' in this field.
- ☐ If a patient is 1 year old or older, the age in weeks is set to '99'.
- ☐ If a patient is less than 1 year old then:
- ☐ Patients' age is calculated in days using the Length of Stay (LOS) routine, described herein.
- ☐ Number of days in step 'a' above is divided by seven, and the remainder is dropped.

5. Preoperative Days

- ☐ A procedure performed on the day of admission will have preoperative days set to zero. One performed on the day after admission will have preoperative days set to 1, etc. A procedure performed on the day before admission will have preoperative days set to negative one (-1).
- ☐ Preoperative days are set to 0000 when preoperative days are not applicable.
 - For procedures performed before the day of admission, a negative sign (-) will appear in the

first position of the preoperative day field.

- ☐ Preoperative days are calculated by subtracting the patient's admission date from the surgery date.
- ☐ If there is no procedure date, or if the procedure date or admission date is invalid, or if the procedure date occurs after the discharge date, then preoperative days is set to 0000.
- ☐ Otherwise preoperative days are calculated using the Length of Stay (LOS) Routine, as described elsewhere.

6. Length of Stay (LOS) Calculations

- ☐ Length of Stay (LOS) is calculated by subtracting the Admission Date from the Discharge Date (and then subtracting Leave of Absence Days (LOA) days). If the result is zero (for same day discharges), then the value is changed to 1.
- ☐ Same day discharges have a length of stay of 1 day.
- ☐ If either the Admission Date or Discharge Date are invalid , LOS =0.
- ☐ Patient stays ending beyond the end of the reporting year are adjusted to give the correct LOS.

7. Unique Health Information Number (UHIN) *Sequence Number*

- ☐ The Sequence Number is calculated by sorting the file by Unique Health Information Number, admission date, and discharge date. The sequence number is then calculated by incrementing a counter for each UHIN's set of admissions.
- ☐ UHIN Sequence Number is calculated by sorting the entire database by UHIN, admission date, then discharge date (both dates are sorted in ascending order).
- ☐ If the UHIN is undefined (not reported, unknown or invalid), the sequence number is set to zero.
- ☐ If the UHIN is valid, the sequence number is calculated by incrementing a counter from 1 to nnnn, where a sequence number of 1 indicates the first admission for the UHIN, and nnnn indicates the last admission for the UHIN.
- ☐ If a UHIN has 2 admissions on the same day, the discharge date is used as the secondary sort key.

Part E. Hospital Responses

1. Summary of Hospital Responses

FY 2012 VERIFICATION RESPONSE TRACKING LOG			HDD	HDD	HDD
	Organization	Date Sent	Date Form Recvd.	Resubmit Date	Hospital Response
1	Anna Jaques Hosp.	4/5/13	4/18/13		A
2	Athol Memorial Hosp.	4/5/13	5/9/13		A
5	Baystate Franklin Hospital	4/5/13	4/25/13		A
6	Baystate Mary Lane Hospital	4/5/13	4/19/13		A
4	Baystate Med. Ctr.	4/5/13	4/25/13		A
7	Berkshire Health Sys. - Berkshire Campus	4/8/13	4/19/13		A
10	Beth Israel Deaconess Med. Ctr.	4/8/13	4/18/13		A
53	Beth Israel Deaconess Med.- Needham Campus	4/5/13	4/19/13		A
98	Beth Israel Deaconess Med - Milton	4/5/13	4/24/13		A
46	Boston Children's Hospital	4/5/13	4/11/13		A
16	Boston Med. Ctr.	4/8/13	4/23/13		A
59	Brigham & Women's Faulkner Hospital	4/8/13	4/18/13		A
22	Brigham & Women's Hosp.	4/8/13	4/11/13		A
27	Cambridge Health Alliance	4/8/13	4/19/13		A
39	Cape Cod Hosp.	5/31/13			Data not verified
132	Clinton Hosp.	4/5/13			Data not verified
50	Cooley Dickinson Hosp.	5/13/13	6/3/13		A
51	Dana Farber Cancer Ctr.	4/5/13	4/11/13		A
57	Emerson	4/5/13	4/18/13		A
8	Fairview Hosp.	4/5/13	4/19/13		A
40	Falmouth Hosp.	5/31/13			Data not Verified
66	Hallmark Health Sys. - Lawrence Memorial Hosp.	4/8/13	4/18/13		A
141	Hallmark Health Sys. - Melrose, Wakefield Hosp. Campus	4/8/13	4/18/13		A
68	Harrington Memorial Hosp.	4/5/13	4/22/13		A
71	HealthAlliance Hosps., Inc	4/5/13	4/18/13		A
73	Heywood Hosp.	4/5/13	4/18/13		A
77	Holyoke Hosp.	4/5/13	4/19/13		A
79	Jordan Hosp.	5/31/13	4/26/13		B
81	Lahey Clinic Burlington Campus	4/8/13	4/19/13		A
83	Lawrence General Hosp.	4/8/13	4/18/13		B
85	Lowell General Hosp.	4/8/13	4/15/13		A

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FY2012 Inpatient Hospital Discharge Database

115	Lowell General Hosp. Saints Campus	4/8/13	4/18/13		A
133	Marlborough Hosp	4/8/13	4/19/13		A
88	Martha's Vineyard Hosp.	4/8/13	4/18/13		A
88	Mass Eye & Ear Infirmary	5/31/13	6/5/13		A
91	Mass General Hosp.	4/8/13	4/18/13		A
118	Mercy Hosp. - Providence Campus	4/8/13	5/20/13		A
119	Mercy Hosp. - Springfield Campus	4/8/13	4/16/13		A
11466	Merrimack Valley Hosp.	4/8/13	4/25/13		A
49	MetroWest Med. Ctr. - Framingham & Leon	4/8/13	4/18/13		A
97	Milford Regional Medical Center	4/8/13	4/17/13		A
99	Morton	4/8/13	5/15/13		B
100	Mount Auburn	4/8/13	4/18/13		A
101	Nantucket Cottage Hosp.	4/8/13	4/18/13		A
11467	Nashoba Valley Med. Ctr.	4/8/13	4/18/13		A
103	New England Baptist Hosp.	4/8/13	4/18/13		A
105	Newton-Wellesley Hosp.	4/8/13	4/30/13		A
106	Noble Hosp.	5/31/13			Data not verified
107	North Adams Regional Hosp.	4/8/13	5/29/13		A
109	Northeast Health Sys - Addison	4/8/13	4/18/13		A
110	Northeast Health Sys - Beverly	4/8/13	4/18/13		A
116	North Shore Med. Ctr. / Salem Hosp & Union	4/8/13	4/19/13		A
112	Quincy Hosp.	4/8/13	4/22/13		A
127	Saint Vincent Hosp @ Worcester Med Ctr	4/8/13	4/23/13		A
6963	Shriners Hospital for Children - Boston	4/8/13	5/3/13		A
11718	Shriners Hospital for Children - Springfield	4/8/13	4/18/13		A
25	Signature Healthcare Brockton Hosp	4/8/13	4/18/13		A
122	South Shore Hosp.	4/8/13	4/26/13		A
123	Southcoast Health - Charlton Memorial	5/31/13			Data not verified
124	Southcoast Health - St. Lukes	5/31/13			Data not verified
145	Southcoast Health - Tobey Campus	5/31/13			Data not verified
42	Steward Carney Hospital	4/8/13	5/13/13		A
62	Steward Good Samaritan Medical Center	4/8/13	5/13/13		A
4460	Steward Good Sam Med Ctr - Norcap Lodge	4/8/13	5/12/13		A
75	Steward Holy Family Hospital	4/8/13	5/12/13		A
41	Steward Norwood Hospital	4/8/13	5/13/13		A
114	Steward Saint Anne's Hospital	4/8/13	5/12/13		A
126	Steward St. Elizabeth's Medical Center	4/8/13	5/13/13		A
129	Sturdy Memorial Hospital	4/8/13	4/22/13		A
104	Tufts-New England Med. Ctr.	4/8/13	4/22/13		A
131	U Mass. / Memorial Health - U. Mass Campus	4/8/13	4/29/13		B
139	U Mass / Wing Memorial Hosp.	4/8/13			Data not verified
138	Winchester Hosp. & Family Med. Ctr.	4/8/13	4/13/13		A

2. Individual Hospital Discrepancy Documentation

Dukes-Reed, Cynthia (HCF)

From: Moriarty, Phil [Phil.Moriarty@umassmemorial.org]
Sent: Monday, April 29, 2013 6:23 PM
To: Dukes-Reed, Cynthia (HCF)
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

Discrepancies are due to our conversion to a new hospital billing system in January 2012. New codes in new billing system are used for key fields, as compared to old billing system.

-----Original Message-----

From: Dukes-Reed, Cynthia (HCF) [mailto:cynthia.dukes-reed@state.ma.us]
Sent: Monday, April 29, 2013 4:14 PM
To: Moriarty, Phil
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

Phil,

Thanks so much for taking care of this. Can you email me a brief explanation as to why the discrepancies with these fields. This will be included in our documentation manual for anyone who purchases our data base. Thanks!

-----Original Message-----

From: Moriarty, Phil [mailto:Phil.Moriarty@umassmemorial.org]
Sent: Monday, April 29, 2013 3:50 PM
To: Dukes-Reed, Cynthia (HCF)
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

Hi Cynthia,
Attached is the signed verification report for UMass Memorial FY 2012 discharges.

Phil Moriarty

-----Original Message-----

From: Dukes-Reed, Cynthia (HCF) [mailto:cynthia.dukes-reed@state.ma.us]
Sent: Monday, April 29, 2013 3:29 PM
To: Moriarty, Phil
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

Hi Phil,

Did you get the CFO to sign the HDD Verification Response form? If so, please email. Thanks!

Cynthia

-----Original Message-----

From: Moriarty, Phil [mailto:Phil.Moriarty@umassmemorial.org]
Sent: Friday, April 26, 2013 5:34 PM
To: Dukes-Reed, Cynthia (HCF)
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

Our CFO is out of the office today. I will get his signature on Monday and email you the verification report.

Thanks,
Phil

-----Original Message-----

Documentation Manual
FY2012 Inpatient Hospital Discharge Database

From: Dukes-Reed, Cynthia (HCF) [mailto:cynthia.dukes-reed@state.ma.us]
Sent: Friday, April 26, 2013 9:59 AM
To: Moriarty, Phil
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

Phil,

Complete the verification response form and indicate a "B" response and check off the problem areas, along with supporting documentation. This documentation will be included in our year end documentation manual, so if researchers purchasing our database will see the problem with UMass Memorial. Resubmits were due before the 19th, so if you need to resubmit files they, (unless you can resubmit ASAP) won't be included in this database, but will be used in house for our analysis.

Cynthia

-----Original Message-----
From: Moriarty, Phil [mailto:Phil.Moriarty@umassmemorial.org]
Sent: Thursday, April 25, 2013 6:01 PM
To: Dukes-Reed, Cynthia (HCF)
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

We have been reviewing the 12 HDD report and are finding issues that need to be resolved. As an example there is a large change in admit source from Q1 to Q2, which is the time period when we went live with a new billing system. I will need to review these findings with our IT department to find out why there has been a shift. At this time we cannot have our CFO sign the verification report as most of the sections have issues.

Not sure how to proceed from your point of view, but we need to do an internal review on accuracy.

Phil

-----Original Message-----
From: Dukes-Reed, Cynthia (HCF) [mailto:cynthia.dukes-reed@state.ma.us]
Sent: Tuesday, April 23, 2013 3:21 PM
To: Moriarty, Phil
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

Thanks, Phil. It should be the FY 2012 HDD Verification Report.

Cynthia

-----Original Message-----
From: Moriarty, Phil [mailto:Phil.Moriarty@umassmemorial.org]
Sent: Tuesday, April 23, 2013 11:57 AM
To: Dukes-Reed, Cynthia (HCF)
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

We are reviewing the FY 12 discharge data today and this week. I am planning to have the verification report to you by 4/25.

Thanks,
Phil

-----Original Message-----
From: Dukes-Reed, Cynthia (HCF) [mailto:cynthia.dukes-reed@state.ma.us]
Sent: Monday, April 22, 2013 3:26 PM
To: Moriarty, Phil
Subject: RE: UMass Memorial Medical Center - University Campus - FY 2013 HDD Verification Report

Documentation Manual
FY2012 Inpatient Hospital Discharge Database

Center for Health Information and Analysis

FY 2012 Hospital Inpatient Discharge Data Profile Report - Final.

General Instructions

Please review the enclosed FY 2012 Hospital Inpatient Discharge Data Profile Report - Final and check either the A or B response.

You may also submit additional written comments to the Division if you desire. Please respond NO LATER than 4/19/2013.

- A. I have reviewed the FY 2012 Hospital Inpatient Discharge Data Profile Report - Final and agree that the data as it appears in the reports is the data that was submitted to the Division, and that it accurately represents the hospital's Discharge Data profile.
- B. I have reviewed the FY 2012 Hospital Inpatient Discharge Data Profile Report - Final and agree that the data is accurate and complete except for the discrepancies found in the areas below:

- | | |
|---|--|
| <input type="checkbox"/> 001 - Source of Admission | <input type="checkbox"/> 002 - Type of Admission |
| <input checked="" type="checkbox"/> 003 - Discharges by Month <i>Numbers are incorrect.</i> | <input checked="" type="checkbox"/> 004 - Primary Payer Type <i>29.94% on all lines is incorrect</i> |
| <input type="checkbox"/> 005 - Patient Disposition | <input type="checkbox"/> 006 - Discharges by Gender |
| <input type="checkbox"/> 007 - Discharges by Race | <input type="checkbox"/> 008 - Discharges by Race/Ethnicity |
| <input type="checkbox"/> 009 - Discharges by Ethnicity | <input type="checkbox"/> 010 - Discharges by Patient Hispanic Indicator |
| <input type="checkbox"/> 011 - Discharges by Age | <input type="checkbox"/> 012 - CMS v29 MDCs Listed in Rank Order |
| <input type="checkbox"/> 013 - Top 20 APR 26.1 DRGs Total Discharges | <input type="checkbox"/> 014 - Length of Stay Frequency Report |
| <input type="checkbox"/> 015 - Ancillary Services by Discharges | <input type="checkbox"/> 016 - Routine Accommodation Service by Discharges |
| <input type="checkbox"/> 017 - Special Care Accommodations by Discharges | <input type="checkbox"/> 018 - Ancillary Services by Charges |
| <input type="checkbox"/> 019 - Routine Accommodation by Charges | <input type="checkbox"/> 020 - Special Care Accommodation Svcs by Charges |
| <input type="checkbox"/> 021 - Condition Present on Admission | <input type="checkbox"/> 022 - Top 20 Patient Zip Codes |

Check here if you are also including further detail (supporting documentation).

Signature Carmen K Adler
Print Name Carmen K Adler
Title CFD
Telephone Number 508-828-7881
Fax Number 508-821-9836
Hospital Marion Hospital
Date 5/15/13

Please FAX this form to:

Cynthia Duke-Reed
(617) 727-7662
Center for Health Information and Analysis
Two Boylston Street
Boston, MA 02116
(617) 988-3141

Documentation Manual
 FY2012 Inpatient Hospital Discharge Database

MORTON HOSPITAL & MEDICAL CENTER, INC.
 STATISTICS
 FISCAL YEAR 2012

	Sept. 12	Year-To-Date
DISCHARGES:		
Med/Surg & ICU	480	5,782
Pediatric	27	295
Ortho/Ortho	40	554
Subtotal	497	6,632
Nursery	35	490
Total	532	7,122
PATIENT DAYS:		
Medical/Surgical	1,580	19,298
Special Care ICU	231	2,675
Pediatric	89	745
Ortho/Ortho	102	1,563
Sub-Total	2,002	24,281
Nursery	113	1,552
Total	2,115	25,833
AVG LOS BY SERVICE:		
Med/Surg & ICU	4.2	3.8
Pediatric	3.3	2.5
Ortho/Ortho	2.6	2.8
Nursery	3.2	3.1
Total	4.0	3.6
OCCUPANCY BY SERVICE:		
Med/Surg & ICU	318	2,899
Pediatric	26	368
Ortho/Ortho	13.5	12.1
Subtotal	350	4,661
Nursery	83.3%	87%
Total 2012 Discharges	538	7,490

Documentation Manual
FY2012 Inpatient Hospital Discharge Database

Morton Hospital
A STEWARD FAMILY HOSPITAL



May 15, 2013

Cynthia Dukes-Reeds
Senior Case-Mix/Medical Claims Data Liaison
Massachusetts Division of Health Care Finance and Policy
Two Boylston Street
Boston, MA 02116

Dear Ms. Dukes-Reeds,

A review of the FY2012 Hospital Inpatient Discharge Data Profile Report found that the total number of discharges in the report (6,720) did not match the total number of actual discharges (7,490) as reported by the hospital. It has been determined that some of the payers were not loaded into the abstract dictionary and as such did not make it into the reports. Our Information Systems department is currently making the corrections.

I have included a detailed report of our actual discharges for 2012 with this letter. Please let me know if you need any additional information.

Sincerely,

A handwritten signature in black ink that reads 'Carmen K Acker'.

Carmen K Acker
Vice President, Chief Financial Officer

Morton Hospital
88 Washington Street, Taunton, Massachusetts 02780 Tel: 508-828-7000 www.mortonhospital.org

Documentation Manual
FY2012 Inpatient Hospital Discharge Database

Center for Health Information and Analysis

FY 2012 Hospital Inpatient Discharge Data Profile Report - Final

General Instructions

Please review the enclosed FY 2012 Hospital Inpatient Discharge Data Profile Report - Final and check either the A or B response.

You may also submit additional written comments to the Division if you desire. Please respond NO LATER than 4/19/2013.

- A. I have reviewed the FY 2012 Hospital Inpatient Discharge Data Profile Report - Final and agree that the data as it appears in the reports is the data that was submitted to the Division, and that it accurately represents the hospital's Discharge Data profile.
- B. I have reviewed the FY 2012 Hospital Inpatient Discharge Data Profile Report - Final and agree that the data is accurate and complete except for the discrepancies found in the areas below:

- | | |
|--|---|
| <input type="checkbox"/> 001 - Source of Admission | <input type="checkbox"/> 002 - Type of Admission |
| <input type="checkbox"/> 003 - Discharges by Month | <input type="checkbox"/> 004 - Primary Payer Type |
| <input type="checkbox"/> 005 - Patient Disposition | <input type="checkbox"/> 006 - Discharges by Gender |
| <input type="checkbox"/> 007 - Discharges by Race | <input type="checkbox"/> 008 - Discharges by Race/Ethnicity |
| <input type="checkbox"/> 009 - Discharges by Ethnicity | <input type="checkbox"/> 010 - Discharges by Patient Hispanic Indicator |
| <input type="checkbox"/> 011 - Discharges by Age | <input type="checkbox"/> 012 - CMS v29 MDCs Listed in Rank Order |
| <input type="checkbox"/> 013 - Top 20 APR 26.1 DRGs Total Discharges | <input type="checkbox"/> 014 - Length of Stay Frequency Report |
| <input type="checkbox"/> 015 - Ancillary Services by Discharges | <input checked="" type="checkbox"/> 016 - Routine Accommodation Service by Discharges |
| <input type="checkbox"/> 017 - Special Care Accommodations by Discharges | <input type="checkbox"/> 018 - Ancillary Services by Charges |
| <input checked="" type="checkbox"/> 019 - Routine Accommodation by Charges | <input type="checkbox"/> 020 - Special Care Accommodation Svcs by Charges |
| <input type="checkbox"/> 021 - Condition Present on Admission | <input type="checkbox"/> 022 - Top 20 Patient Zip Codes |

Check here if you are also including further detail (supporting documentation).

Signature Stephen P. Monoy
Print Name STEPHEN P. MONOY
Title Dir. Health Information Services
Telephone Number 478-946-8111
Fax Number 978-946-8191
Hospital Lawrence General Hospital
Date April 18, 2013

Please FAX this form to:

Cynthia Duker-Read
(617) 727-7662
Center for Health Information and Analysis
Two Boylston Street
Boston, MA 02116
(617) 988-3141

Documentation Manual
FY2012 Inpatient Hospital Discharge Database



Lawrence
General
Hospital

1 Clarend St.
PO Box 189
Lawrence, MA 01842-0189
(978) 683-4000

April 18, 2013

Cynthia Duker-Reed
Massachusetts Division of Health Care Finance and Policy
Two Boylston St.
Boston, MA 02116

Dear Ms. Duker-Reed,

I am submitting the following caveats regarding the FY 2012 Hospital Inpatient Discharge Data Profile Report on behalf of the Lawrence General Hospital.

Lawrence General Hospital converted its hospital information system from McKesson Series to McKesson Paragon on November 7, 2011. FY 2012 Q1 data was the first quarter in which our data submission emanated from the Paragon system, and as such, there are two minor inconsistencies that occurred in that quarter that are worth noting that were most likely caused by inherent differences in data capture and classification in the old and new systems.

The reports that are affected are:

HDD-16: Routine Accommodation Services by Discharge Report. The number of discharges in Q1 for Accommodation Code 0112 (Obstetrics) appears to be overstated and inconsistent with other quarters.

HDD-19: Routine Accommodation Services by Charges Report. Likewise, the charges for Accommodation Code 0112 appear inconsistent as well.

I expect these inconsistencies will occur less frequently in the current and future fiscal years.

If you should have any questions, please contact me.

Thank you.

Stephen P. Molloj
Director, Health Information Services
978-946-8111
Stephen.p.molloj@lawrencegeneral.org

Documentation Manual
 FY2012 Inpatient Hospital Discharge Database

Health Information
 -Analysis
 Commonwealth of Massachusetts
 Center for Health Information and Analysis
 HOSPITAL INPATIENT DISCHARGE DATA
 Report HDD-19 - Routine Accommodation Services by Charges Report

Org ID: 83	Lawrence General Hospital	Year: 2012	Run Date: 4/8/2013			
Routine Accommodation Code	Q1	Q2	Q3	Q4	2012 Total	2012 Percent
0110 - Room & Board - Private	\$167,119	\$198,208	\$129,446	\$162,356	\$657,129	1.48%
0112 - Obstetrics	\$138,319	\$42,783	\$14,281	\$2,104	\$197,487	0.44%
0113 - Podiatry	\$1,580	\$3,975	\$795	\$3,975	\$10,325	0.02%
0120 - Room & Board	\$7,727,170	\$8,165,634	\$8,633,788	\$7,544,354	\$32,070,946	70.42%
0122 - Obstetrics	\$1,130,722	\$1,080,344	\$1,054,505	\$1,177,224	\$4,442,795	9.78%
0123 - Podiatry	\$214,480	\$288,710	\$221,805	\$248,040	\$972,035	2.09%
0170 - Nursery	\$1,086,360	\$811,249	\$800,942	\$863,637	\$3,562,188	7.74%
0172 - Nursery	\$890,207	\$656,329	\$874,575	\$720,258	\$3,141,369	6.84%
Total for Quarter	\$11,888,947	100.00%	\$11,334,080	100.00%	\$46,642,883	100.00%

2012-04-17 15:48

LGH 9789468191 >> 6177277662

Documentation Manual
 FY2012 Inpatient Hospital Discharge Database

Health Information
 Analysis

Commonwealth of Massachusetts
 Center for Health Information and Analysis
 HOSPITAL INPATIENT DISCHARGE DATA
 Report HDD-16 - Routine Accommodation Services by Discharge Report

Org ID:	03	Lawrence General Hospital	Year:	2012	Run Date:	4/8/2013				
Routine Accommodation Code	Q1	Q1 Percent	Q2	Q2 Percent	Q3	Q3 Percent	Q4	Q4 Percent	Total	Percent
0110 - Room & Board - Private	55	1.77%	62	1.63%	39	1.28%	43	1.47%	199	1.54%
0112 - Outpatient	64	2.08%	21	0.68%	6	0.20%	1	0.03%	92	0.75%
0113 - Pediatrics	2	0.06%	1	0.03%	1	0.03%	2	0.07%	6	0.05%
0120 - Room & Board	1,978	63.55%	2,119	66.49%	2,074	68.02%	1,991	64.56%	8,063	65.66%
0122 - Outpatient	410	13.17%	376	11.80%	383	12.56%	421	14.37%	1,590	12.86%
0123 - Pediatrics	138	4.43%	215	6.75%	139	4.56%	180	6.12%	642	5.23%
0170 - Nursery	402	12.91%	345	10.83%	343	11.25%	370	12.63%	1,460	11.89%
0172 - Nursery	64	2.06%	58	1.82%	64	2.10%	51	1.74%	237	1.93%
Total for Quarter	3,114	100.00%	3,187	100.00%	3,149	100.00%	3,528	100.00%	12,278	100.00%

Part F. Cautionary Use Hospitals

FY 2012: There are no cautionary use hospitals in FY2012. All hospitals submitted 4 quarters of passed data for FY 2012.

PART G. SUPPLEMENTARY INFORMATION

SUPPLEMENT I. LIST OF TYPE "A" AND TYPE "B" ERRORS

TYPE "A" ERRORS

Record Type	Significant Procedure Code II Significant Procedure
Starting Date Period	Code III-XIV Physical Record Count
Ending Date Medical	Record Type 2X Count
Record Number	Record Type 3X Count Record Type 4X
Patient Sex	Count Record Type 5X Count Record Type
Patient Birth Date	6X Count
Admission Date	Total Charges: Special Services
Discharge Date	Total Charges: Routine Services
Primary Source of Payment	Total Charges: Ancillaries
Patient Status Billing	Total Charges: (ALL CHARGES) Number of
Number Primary	Discharges
Payer Type Primary	Total Charges: Accommodations
Payer Type Secondary	Total Charges: Ancillaries
Mother's Medical Record Number	ED Flag Observation Flag HCF Org ID
Revenue Code	Hospital Service Site Reference
Units of Service	
Total Charges (by Revenue Code)	
Principal Diagnosis Code	
Associate Diagnosis Code (I - XIV)	
Number of ANDS Principal	
Procedure Code Significant	
Procedure Code I	

TYPE "B" ERRORS

Patient Race	Location Code Additional Caregiver
Type of Admission Source of Admission	National Provider Identified Date of
Patient Zip Code Veteran Status	Principal Procedure
Patient Social Security Number	Date of Significant Procedures (I and
Birth Weight - grams Employer Zip Code	II)
DNR Status	Race 1, 2, and Other Race
Homeless Indicator	Hispanic Indicator
Mother's Social Security Number	Ethnicity 1, 2, and Other Ethnicity Condition
Facility Site Number	Present on Admission Primary Diagnosis
External Cause of Injury Code Attending	Associate Diagnoses I-XIV Primary E-Code
Physician License Number Operating	Significant Procedure Date
Physician License Number Other Caregiver	Operating Physician for Significant
Attending Physician	Procedure
National Provider Identifier (NPI) ATT NPI	Permanent Patient Street Address,
Location Code	City/Town, State, Zip Code
Operating Physician	Patient Country
National Provider Identifier (NPI) Operating	Temporary Patient Street Address,
NPI	City/Town, State, Zip Code

SUPPLEMENT II. Content of Hospital Verification Report Package

The Hospital Verification Report includes the following frequency distribution tables:

Hospital Verification Report frequency distribution tables:

Source of Admissions

Type of Admissions

Discharges by Month

Primary Payer Type

Patient Disposition

Discharges by Gender

Discharges by Race 1

Discharges by Race 2

Discharges by Race/Ethnicity 1

Discharges by Race/Ethnicity 2

Discharges by Ethnicity1

Discharges by Ethnicity 2

Discharges by Patient Hispanic Indicator

Discharges by Age

CMS v 29 MDC's Listed in Rank Order

Top 20 APR 26.1 DRG with Most Total Discharges

Length of Stay

Ancillary Services by Discharges

Routine Accommodation Services by Discharges Special Care Accommodation by

Discharges Ancillary Services by Charges

Routine Accommodation by Charges

Special Care Accommodation Services by Charges

Condition Present on Admission

Top 20 Patient Zip Code

Verification Response Forms: Completed by hospitals after data verification and returned to CHIA.

*NOTE: Hospital discharges were grouped with All Patient Version 25.1, 21.0, All Patient Refined Version 26.1, and CMS-DRG v28.0. A discharge report showing counts by DRG for both groupers was supplied to hospitals for verification.

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SUPPLEMENT III. HOSPITAL ADDRESSES, ORG ID, AND SERVICE SITE ID NUMBERS

<u>Current Organization Name</u>	<u>Hospital Address</u>	<u>ID ORG HOSP</u>	<u>ID ORG FILER</u>	<u>SITE NO.*</u>
Anna Jaques Hospital	25 Highland Ave Newburyport, MA 01950	1	1	1
Athol Memorial Hospital	2033 Main Street Athol, MA 01331	2	2	2
Baystate Franklin Medical Center	164 High Street Greenfield, MA 01301	5	5	
Baystate Mary Lane Hospital	85 South Street Ware, MA 01082	6	6	
Baystate Medical Center	759 Chestnut St Springfield, MA 01199	4	4	4
Berkshire Medical Center – Berkshire Campus	725 North Street Pittsfield, MA., 01201	6309	7	7
Berkshire Medical Center – Hillcrest Campus	<i>165 Tor Court Pittsfield, MA 01201</i>			9
Beth Israel Deaconess Hospital – Needham	148 Chestnut Street Needham, MA 02192	53	53	53
Beth Israel Deaconess Medical Center - East Campus	330 Brookline Avenue Boston, MA 02215	8702	10	10
Boston Children's Hospital	300 Longwood Avenue Boston, MA 02115	46	46	
Boston Medical Center – Menino Pavilion	One Boston Medical Center Place Boston, MA 02118	3107	16	16
Boston Medical Center - Newton Pavilion Campus	One Boston Medical Center Place Boston, MA 02118			144
Brigham and Women's Faulkner Hospital	1153 Centre Street Jamaica Plain, MA 02130	22	59	59
Brigham and Women's Hospital	75 Francis St Boston, MA 02115	22	22	22
Cambridge Health Alliance – Cambridge Hospital Campus	1493 Cambridge Street Cambridge, MA 02139	3108	27	27
Cambridge Health Alliance – Campus	230 Highland Avenue Somerville, MA			143

SUPPLEMENT III. HOSPITAL ADDRESSES, ORG ID, AND SERVICE SITE ID NUMBERS

<u>Current Organization Name</u>	<u>Hospital Address</u>	ID ORG	ID ORG	SITE NO.*
Cambridge Health Alliance – Whidden Hospital Campus	103 Garland Street Everett, MA 02149			142
Cape Cod Hospital	27 Park Street Hyannis, MA 02601	39	39	
Clinton Hospital	201 Highland Street Clinton, MA 01510	132	132	
Cooley Dickinson Hospital	30 Locust Street Northampton, MA 01061-5001	50	50	
Dana-Farber Cancer Institute	44 Binney Street Boston, MA 02115	51	51	
Emerson Hospital	133 Old Road to Nine Acre Corner Concord, MA 01742	57	57	
Fairview Hospital	29 Lewis Avenue Great Barrington, MA 01230	8	8	
Falmouth Hospital	100 Ter Heun Drive Falmouth, MA 02540	40	40	
Faulkner Hospital	see Brigham & Women’s Faulkner Hospital			
Hallmark Health System – Lawrence Memorial Hospital Campus	170 Governors Avenue Medford, MA 02155	3111	66	
Hallmark Health System - Melrose- Wakefield Hospital Campus	585 Lebanon Street Melrose, MA 02176	3111	141	
Harrington Memorial Hospital	100 South Street Southbridge, MA 01550	68	68	
Health Alliance Hospitals, Inc.	60 Hospital Road Leominster, MA 01453-8004	71	71	
Health Alliance Hospital – Burbank Campus	275 Nichols Road Fitchburg, MA 01420			8548
Health Alliance Hospital –Leominster Campus	60 Hospital Road Leominster, MA 01453			8509
Heywood Hospital	242 Green Street Gardner, MA 01440	73	73	

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SUPPLEMENT III. HOSPITAL ADDRESSES, ORG ID, AND SERVICE SITE ID NUMBERS

<u>Current Organization Name</u>	<u>Hospital Address</u>	ID ORG	ID ORG	SITE NO.*
Holyoke Medical Center	575 Beech Street Holyoke, MA 01040	77	77	
Jordan Hospital	275 Sandwich Street Plymouth, MA 02360	79	79	
Lahey Clinic - Burlington Campus	41 Mall Road Burlington, MA 01805	6546	81	81
Lahey Clinic - North Shore	One Essex Center Drive Peabody, MA 01960			4448
Lawrence General Hospital	One General Street Lawrence, MA 01842-0389	83	83	
Lowell General Hospital	295 Varnum Avenue Lowell, MA 01854	85	85	
Marlborough Hospital	57 Union Street Marlborough, MA 01752-9981	133	133	
Martha's Vineyard Hospital	One Hospital Road Oak Bluffs, MA 02557	88	88	
Massachusetts Eye and Ear Infirmary	243 Charles Street Boston, MA 02114-3096	89	89	
Massachusetts General Hospital	55 Fruit Street Boston, MA 02114	91	91	
Mercy Medical Center – Providence Behavioral Health Hospital Campus	1233 Main St Holyoke, MA 01040	6547	118	118
Mercy Medical Center - Springfield Campus	271 Carew Street Springfield, MA 01102	6547	119	
Merrimack Valley Hospital	140 Lincoln Avenue Haverhill, MA 01830-6798	70	70	
Merrimack Valley Hospital, A Steward Family Hospital (*11466 New Org ID as of 5/1/2011)		11466*	11466	
MetroWest Medical Center – Framingham Campus	115 Lincoln Street Framingham, MA 01702	3110	49	49
MetroWest Medical Center – Leonard Morse Campus	67 Union Street Natick, MA 01760	3110	49	457

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SUPPLEMENT III. HOSPITAL ADDRESSES, ORG ID, AND SERVICE SITE ID NUMBERS

<u>Current Organization Name</u>	<u>Hospital Address</u>	ID ORG	ID ORG	SITE NO.*
Milford Regional Medical Center	14 Prospect Street Milford, MA 01757	97	97	
Milton Hospital (NOTE: 1/1/12 merger – name to Beth Israel Deaconess Hospital- Milton)	199 Reedsdale Rd Milton, MA 02186	98	98	
Morton Hospital, A Steward Family Hospital, Inc.	88 Washington St Taunton, MA 02780	99	99	
Mount Auburn Hospital	330 Mt. Auburn St. Cambridge, MA 02138	100	100	
Nantucket Cottage Hospital	57 Prospect St Nantucket, MA 02554	101	101	
Nashoba Valley Medical Center	200 Groton Road Ayer, MA 01432	52	52	52
Nashoba Valley Medical Center, A Steward Family Hospital, Inc *(11467 new org id as of 5/1/2011)		11467*	11467	
New England Baptist Hospital	125 Parker Hill Avenue Boston, MA 02120	103	103	
Newton Wellesley Hospital	2014 Washington St Newton, MA 02462	105	105	
Noble Hospital	115 West Silver Street Westfield, MA 01086	106	106	
North Adams Regional Hospital	71 Hospital Avenue North Adams, MA 02147	107	107	
North Shore Medical Center, – Salem Campus	81 Highland Avenue Salem, MA 01970	345	116	116
North Shore Medical Center, Inc. – Union Campus	500 Lynnfield Street Lynn, MA 01904			3
Northeast Hospital - Addison Gilbert Campus	298 Washington St Gloucester, MA 01930	3112	109	

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SUPPLEMENT III. HOSPITAL ADDRESSES, ORG ID, AND SERVICE SITE ID NUMBERS

<u>Current Organization Name</u>	<u>Hospital Address</u>	ID ORG	ID ORG	SITE NO.*
Northeast Hospital – Beverly Campus	85 Herrick Street Beverly, MA 01915	3112	110	
Quincy Medical Center, A Steward Family Hospital, Inc.	114 Whitwell Street Quincy, MA 02169	112	112	
Saint Vincent Hospital	123 Summer St Worcester, MA 01608	127	127	
Saints Memorial Medical Center	One Hospital Drive Lowell, MA 01852	115	115	
Signature Healthcare Brockton Hospital	680 Centre Street Brockton, MA 02302	25	25	
South Shore Hospital	55 Fogg Road South Weymouth, MA 02190	122	122	
Southcoast Hospitals Group – Memorial Campus	363 Highland Avenue Fall River, MA 02720	3113	123	
Southcoast Hospitals Group - St. Campus	101 Page Street New Bedford, MA 02740	3113	124	
Southcoast Hospitals Group – Tobey Hospital Campus	43 High Street Wareham, MA 02571	3113	145	
Steward Carney Hospital	2100 Dorchester Avenue Dorchester, MA 02124	42	42	
Steward Good Samaritan Medical Center – Brockton Campus	235 North Pearl Street Brockton, MA 02301	8701	62	
<i>Steward Good Samaritan Medical Ctr - Norcap Lodge Campus</i>	<i>71 Walnut Street Foxboro, MA 02035</i>	<i>8701</i>	<i>4460</i>	
NO ED				
Steward Holy Family Hospital and Medical Center	70 East Street Methuen, MA 01844	75	75	
Steward Norwood Hospital	800 Washington Street Norwood, MA 02062	41	41	
Steward St. Anne's Hospital	795 Middle Street Fall River, MA 02721	114	114	

SUPPLEMENT III. HOSPITAL ADDRESSES, ORG ID, AND SERVICE SITE ID NUMBERS

<u>Current Organization Name</u>	<u>Hospital Address</u>	ID ORG	ID ORG	SITE NO.*
Steward St. Elizabeth's Medical	736 Cambridge Street Boston, MA 02135	126	126	
Sturdy Memorial Hospital	211 Park Street Attleboro, MA 02703	129	129	
Tufts Medical Center	800 Washington Street Boston, MA 02111	104	104	
UMass. Memorial Medical Center – University Campus	55 Lake Avenue North Worcester, MA 01655	3115	131	
UMass. Memorial Medical Center – Memorial Campus	119 Belmont Street Worcester, MA 01605			130
Winchester Hospital	41 Highland Avenue Winchester, MA 01890	138	138	
Wing Memorial Hospital	40 Wright Street Palmer, MA 01069-1187	139	139	

* For data users trying to identify specific care sites, use site number. However, if site number is blank, use IdOrgFiler

SUPPLEMENT IV. REFERENCES

Data Release File Specifications:

The specification document outlining the **HDD data release file fields and Access 3 database structure** for the various **HDD Data Release Levels** is in development at the time of release of this document. When complete this will be published on the **CHIA website**.

Submission File Specifications:

For the record layout and field descriptions along with the starting and ending positions, as specified for the Hospital Inpatient Discharge submission files refer to the **Hospital Inpatient Discharge Data Electronic Records Submission Specification** on the CHIA website:

<http://www.mass.gov/chia/docs/g/chia-regs/114-1-17-inpatient-specs.pdf> or
<http://www.mass.gov/chia/docs/g/chia-regs/114-1-17-inpatient-specs.doc>

Inpatient Data Code Tables:

Please refer to the **Hospital Inpatient Discharge Data Electronic Records Submission Specification** on the CHIA website regarding the Inpatient Data Code tables for all data elements requiring codes not otherwise specified in 114.1 CMR 17.00:

<http://www.mass.gov/chia/docs/g/chia-regs/114-1-17-inpatient-specs.pdf> or
<http://www.mass.gov/chia/docs/g/chia-regs/114-1-17-inpatient-specs.doc>

Revenue Code Mappings:

Please refer to the **Hospital Inpatient Discharge Data Electronic Records Submission Specification** on the CHIA website regarding the Inpatient Data Code tables for all data elements requiring codes not otherwise specified in 114.1 CMR 17.00:

<http://www.mass.gov/chia/docs/g/chia-regs/114-1-17-inpatient-specs.pdf> or
<http://www.mass.gov/chia/docs/g/chia-regs/114-1-17-inpatient-specs.doc>