

# CASE MIX USER WORKGROUP

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June 25, 2019

# Agenda

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- Announcements:
  - Timeline for FY18 Case Mix Release
  - APCD Release 7.0
- Application Reminders
- Compliance Reminders
- Q&A

# Case Mix FY18 Release

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\*CURRENT\* RELEASE TIMEFRAMES FOR EACH FILE:

- Inpatient (HIDD)

**End of June**

- Emergency Department (ED)

**August**

- Outpatient Observation (OOD)

**September**

# Case Mix FY18 Release

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## REPEAT APPLICANTS:

- For those applicants with previously approved projects who indicated they would like to receive data annually, we are currently accepting Certificates of Continued Need and Compliance (Exhibit B of your DUA)
- After receiving this, we will send you an invoice for the FY18 data and release data to you once payment is received and the data is ready.
- If you are making any changes to your project, you must go through the amendment process first.

# Case Mix FY18 Release

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## NEW APPLICANTS / NEW PROJECTS:

- We will continue to accept new applications on a rolling basis.
- If you are requesting FY18 data, just click the box for “Subscription” on p. 3 of the application form:

1. Please indicate below whether this is a one-time request, or if the described Project will require a subscription.

One-Time Request **OR**  Subscription

2. Specify below the dataset(s) and year(s) of data requested for this Project, and your justification for requesting each dataset. Data prior to 2004 is not available.

**Hospital Inpatient Discharge Data**

2004  2005  2006  2007  2008  2009  2010  2011  2012  2013  2014  2015  2016  2017

Describe how your research objectives require Inpatient Discharge data:

# MA APCD Release 7.0

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- Available NOW
- Encompasses data from January 2013 – December 2017 with six months of claim runout (includes paid claims through 6/30/18)
- Release Documentation and Data Specifications have been posted to the website: <http://www.chiamass.gov/ma-apcd/>
- Apply now by listing 2017 (and any other years you want from Release 7.0) in the “Years Requested” section of the current application form

Available here: <http://www.chiamass.gov/application-documents>

Additional Release 7.0 details and highlights can be found in the January 2018 APCD User Workgroup presentation available here: <http://www.chiamass.gov/ma-apcd-and-case-mix-user-workgroup-information/>

# APPLICATION REMINDERS

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# Top Application Reminders

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1. Answer EVERY question on the Application form and Data Management Plan.
2. Remember to submit your Research Methodology or IRB Protocol (not just the IRB approval letter) (per Section IV in the Application form).
3. Make sure your IRB approval is up-to-date. If it's expiring soon, let us know of your plans to make sure it's renewed.
4. Submit Data Management Plans for any organization that will be storing CHIA data (including contractors).
5. Provide as much information on proposed linkages as possible (per Section IX), including data elements that will be involved.
6. Make sure your Application and Data Management Plan have the required signatures before submitting on IRBNet.
7. If requesting a financial hardship waiver, make sure you submit supporting documentation.



# COMPLIANCE REMINDERS

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# Top Compliance Reminders

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1. You are only allowed to use CHIA data for the approved purposes described in your application.
2. All individuals, whether they are employees, contractors or agents of your organization, who will have access or use the data, must sign a Confidentiality Agreement prior to accessing the data.
3. You must maintain an up-to-date access log of individuals who use or access the data.
4. You are not allowed to move, transmit, or disclose your data except as authorized by your DUA and approved data management plan.
5. Absent express written authorization from CHIA, you shall not attempt to link records included in the Data to any other information.
6. Adhere to CHIA cell suppression policies when you publish research.
7. Respond to CHIA data audits in a timely manner.

# Compliance Reminders

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- Additional information on CHIA's data compliance efforts and recent DUA audits can be found in the last Case Mix workgroup presentation from April 2019:

<http://www.chiamass.gov/assets/Uploads/Case-Mix-User-Workgroup-April-2019.pdf>

# Where can I find old User Workgroup Presentations?

- <http://www.chiamass.gov/ma-apcd-and-case-mix-user-workgroup-information/>

## MA APCD and Case Mix User Workgroup Information

These webinar workgroups bring together users of CHIA's APCD and Case Mix data with CHIA's in-house data experts to discuss analytical techniques, data issues, and data quality. These webinars are also used for making announcements regarding data releases, enhancements, and features. Each meeting features a segment where CHIA staff answer common questions from data users and field live questions from webinar participants.

Please register for one or both of these separate registration links. All meetings take place on Tuesday afternoons at 3:00 p.m.

Case Mix Workgroup Registration
<b>NEXT MEETING</b> Tuesday, February 26, 2019
<a href="#">Case Mix Workgroup Registration</a>

MA APCD Workgroup Registration
<b>NEXT MEETING</b> Tuesday, March 26, 2019
<a href="#">MA APCD Workgroup Registration</a>

### Previous MA APCD / Case Mix Meeting Materials

Case Mix Tuesday, February 26, 2019

- Presentation (available shortly after the meeting)

MA APCD Tuesday, January 22, 2019

- Presentation (PDF) | PPT

# Questions?

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- Questions related to MA APCD:  
[apcd.data@state.ma.us](mailto:apcd.data@state.ma.us)
- Questions related to Case Mix:  
[casemix.data@state.ma.us](mailto:casemix.data@state.ma.us)

REMINDER: Please include your **IRBNet ID#**, if you currently have a project using CHIA data.

# Call for Topics and Presenters

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- If there is a **TOPIC** that you would like to see discussed at an MA APCD or Case Mix workgroup in 2019, contact Adam Tapply [adam.tapply@state.ma.us]
- If you are interested in **PRESENTING** at an MA APCD or Case Mix workgroup in 2019, contact Adam Tapply [adam.tapply@state.ma.us]  
You can present remotely, or in-person at CHIA.